

# **IOWA DELEGATE SELECTION PLAN**

FOR THE 2020 DEMOCRATIC NATIONAL CONVENTION

ISSUED BY THE  
IOWA  
DEMOCRATIC PARTY

APPROVED BY THE STATE CENTRAL COMMITTEE OF THE  
IOWA DEMOCRATIC PARTY  
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# The Iowa Delegate Selection Plan For the 2020 Democratic National Convention

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# IOWA

## Delegate Selection Plan

### For the 2020 Democratic National Convention

#### Section I

#### Summary of Iowa Caucuses & County Conventions

##### A. The Iowa Caucuses

1. The Iowa Caucuses shall consist of precinct caucuses and satellite caucuses. The Iowa Democratic Party is responsible for administering the 2020 caucuses based on the procedures outlined in this delegate selection plan and will take all necessary steps to ensure the success of this plan.
2. Any person who is eligible to vote in the State of Iowa and who will be at least 18 years old on Election Day, November 3, 2020, may participate in the Iowa Caucuses. The eligible caucus attendee must be registered as a Democrat or register at the precinct caucus or satellite caucus as a Democrat (IDP Con. Art. 1, Sec.2).
  - a. There will be no absentee or proxy voting at any precinct caucus for any reason (IDP Con. Art. XII, Sec. 2). Non-present participation will be allowed through a satellite caucus system per the rules listed in this document.
  - b. For precinct caucuses, any person may participate if they are a resident of the precinct, are eligible to vote in the precinct, and will be at least 18 years old on Election Day, November 3, 2020 (excepting Rule 3.b in this section).
  - c. For in-state satellite caucuses, any person may participate if they are a resident of Iowa, are eligible to vote in Iowa, will be at least 18 years old on Election Day, November 3, 2020, and are eligible to participate at the satellite location.
  - d. For out-of-state satellite caucuses, any person may participate if they are a resident of Iowa, are registered as a Democratic voter in Iowa, and have pre-registered with the Iowa Democratic Party to attend their out-of-state satellite caucus.
3. The precinct caucuses will be held on February 3, 2020.
  - a. Nomination papers for Democratic candidates for office other than President may be made available and each person in attendance should be given an opportunity to sign. Additional candidate information may be distributed, read, or placed on display.

- b. At 7:00 p.m., the precinct caucus will be called to order by the temporary chair. The temporary chair may be one of the precinct committee members or an eligible designee of the county chair. In a case where a county chair fails to name a designee, the State Chair may designate the temporary chair. Notwithstanding rule A.2.b. in this section, in a case where the temporary chair or temporary secretary has been designated by the county chair or State Chair to lead a precinct other than the precinct in which they are a resident, that chair or secretary may participate fully in the precinct in which they have been assigned.
- c. The caucus participants shall then nominate and elect a permanent chair and a permanent secretary.
- d. The determination of presidential preference shall begin no earlier than 7:00 p.m.
- e. Caucus participants will divide according to presidential preference. The results of the first division, also known as “first expression of preference,” will be recorded using Presidential Preference Cards for the purpose of reporting to the Iowa Democratic Party and recount, if applicable. First expression is determined based on the number of participants who align during the first alignment. The results after realignment, also known as the “final expression of preference,” will similarly be recorded for the purpose of reporting to the Iowa Democratic Party.
  - (1) For precinct caucuses, the number of delegates to the county convention will be apportioned by proportional representation based upon the number of Democratic votes during the most recent presidential and gubernatorial elections. Caucus participants will divide according to their presidential preference, and delegates to be elected by each caucus will be apportioned according to each group’s relative strength within the caucus and elected by Presidential Preference Group. There may be an uncommitted group.
  - (2) For the purpose of preserving the presidential preference division at each caucus, Presidential Preference Cards, including a signature from the participant and the participant’s legible printed name, will be used. These cards will be preserved until the completion of the Democratic National Convention.
- f. For precinct caucuses, preference groups shall be required to have a minimum number of members within their group in order to be considered viable for the purposes of electing delegates to the county convention. The minimum number of members, or viability threshold, a group must have will be determined by the following factors: the total number of eligible caucus

attendees at the particular caucus and the total number of delegates the particular caucus is to elect.

- (1) No viability threshold shall apply to any caucus that elects only one (1) delegate.
  - a) For the purpose of recording First Expression of Preference, caucus attendees shall divide into preference groups and record their first preference on the Presidential Preference Card. Only one (1) alignment is allowed in these precincts.
  - b) After the alignment, the caucus as a whole will elect their county delegate by a majority vote of those eligible caucus attendees present and voting.
- (2) In caucuses that elect two (2) delegates, a group must have at least 25% of the eligible caucus attendees in order to be considered viable.
- (3) In caucuses that elect three (3) delegates, a group must have at least 16.66 repeating percent of the eligible caucus attendees in order to be considered viable. (NOTE: Because of the repeating fraction in this case, the correct method to determine viability should be to divide the total attendees by six.)
- (4) In caucuses that elect four (4) or more delegates, a group must have at least 15% of the eligible caucus attendees in order to be considered viable.
- (5) In no case may a viability threshold of less than 15% be used. In determining the viability threshold for a particular caucus, fractions must always be rounded up.
- (6) Only members of groups that are declared not viable shall be given sufficient time, but no less than 15 minutes, to realign with a viable preference group or to realign with other nonviable group members to form a viable preference group. Only one (1) round of realignment is allowed. Fig. 1, on the next page, shows sample calculations to determine the viability threshold for a caucus.
  - a) Members of groups that are declared viable may not realign.
  - b) Once a group has been declared viable, that group's relative strength cannot decrease, regardless of the number of members who remain present throughout the rest of the caucus business.

- c) Notwithstanding Rule 6.b in this section, if more viable preference groups form than there are delegates to elect, the smallest group(s) must realign until there are no more groups than there are delegates to elect.
- (7) If no viable preference groups exist after final alignment, then all of the delegates shall be elected by the caucus as a whole.

**Fig. 1**

Example One

A Caucus elects 2 delegates to the county convention and there are 40 eligible caucus attendees:

$40 \times .25$  (25%) = 10 in order to be viable

Example Two

A Caucus elects 3 delegates to the county convention and there are 45 eligible caucus attendees:

$45/6 = 7.5$  (rounded up to 8) in order to be viable

Example Three

A Caucus elects 5 delegates to the county convention and there are 25 eligible caucus attendees:

$25 \times .15$  (15%) = 3.75 (rounded up to 4) in order to be viable

- g. Each preference group shall elect a chair. The first formal action of the preference group chair shall be to read the following statement: "All public meetings at all levels of the Democratic Party in Iowa shall be open to all members of the Democratic Party regardless of race, sex, age, color, creed, national origin, religion, ethnic identity, sexual orientation, gender identity and expression, economic status, or disability. In order that the Democratic Party at all levels be an open Party, which includes rather than excludes people from participation, a program of effective affirmative action has been adopted by the Iowa Democratic Party. Discrimination on the basis of 'status' in the conduct of Iowa Democratic Party affairs is prohibited."
- (1) Each presidential preference or uncommitted group shall then elect delegates proportional to their percentage of the entire caucus.
  - (2) Due to rounding, it is possible to apportion more or fewer delegates than the caucus is required to elect. In these cases, a group or groups may gain or lose a delegate depending upon the fractions that result when

determining their share of delegates. A group may never lose its only delegate. The examples in Fig. 2 apply to this rule.

**Fig. 2**

Example One

4 viable preference groups form in a caucus of 65 people that elects 9 delegates. Group A has 25 members, Group B has 16 members, Group C has 13 members, and Group D has 11 members. All groups are viable ( $65 \times .15 = 9.75$  rounded up to 10).

The calculation to apportion the 9 delegates is as follows:

Group A  $(25 \times 9) / 65 = 3.46$  or 3 round down  
Group B  $(16 \times 9) / 65 = 2.21$  or 2 round down  
Group C  $(13 \times 9) / 65 = 1.8$  or 2 round up  
Group D  $(11 \times 9) / 65 = 1.52$  or 2 round up

Total 9 Delegates

Example Two

3 viable preference groups form in a caucus of 17 people that elects 3 delegates. Group A has 10 members, Group B has 4 members, and Group C has 3 members. All groups are viable ( $17 / 6 = 2.8333$  rounded up to 3).

The calculations to apportion the 3 delegates are as follows:

Group A  $(10 \times 3) / 17 = 1.76$  or 2  
Group B  $(4 \times 3) / 17 = .71$  or 1  
Group C  $(3 \times 3) / 17 = .53$  or 1

Total 4 Delegates\*

\*Since this caucus may elect only 3 delegates, Group A must lose its second delegate. Even though Group C has the smallest fraction rounding upward, under the rules a group may not lose its only delegate.

NOTE: "Mathematics Worksheets" that provide step-by-step directions on how to perform these calculations will be provided for each caucus.

- h. Each preference group may then elect alternate delegates. The group may elect any number of alternates. The preference group chair must provide a list of all alternates, along with the contact information of each alternate, to the caucus chair no later than at the conclusion of the caucus.
- i. Each preference group will report the names of its delegates and alternates to the caucus chair or caucus chair's designee.
- j. The number of delegates to be elected by each precinct shall be according to the number determined using the formula that weighs Democratic strength in



the precinct multiplied by county delegate totals. The caucus may only elect full delegates. No half delegates are allowed.

- k. The entire caucus shall ratify by majority vote the election of the entire slate of delegates and alternates to the county convention. Ratification shall mean only that it is the position of the caucus that the procedures used by the various preference groups were in conformity with required procedures under the Constitution of the Iowa Democratic Party, and applicable caucus procedures and rules.
  - l. The results of the caucuses will be sent securely to the Iowa Democratic Party. The precinct caucus chair will immediately report the outcomes to an agent of the Iowa Democratic Party. The Iowa Democratic Party will report outcomes and information to the Secretary of the Democratic National Committee (DNC) no later than three (3) days after the Iowa Democratic Party's certification of the results.
  - m. The entire caucus shall elect from the delegates or alternates, members to the platform committee and committee on committees for the county convention. [NOTE: The county central committee shall determine prior to the caucus the numbers to be elected for each precinct in their county, based on allocating an equal number of members to each precinct, or by a system of proportional representation based on the most recent gubernatorial and presidential elections.]
  - n. The entire caucus shall elect the precinct level county central committee people, (two (2) unless otherwise noted). The caucus chair will report the results of these elections.
  - o. The caucus may discuss resolutions to be submitted to the county platform committee.
4. Satellite caucuses will meet for the purpose of determining presidential preference, discussing platform issues, and expressing interest in serving as a delegate to the district and state conventions.
- a. Satellite caucuses will be held on the same day, and at the same time as the precinct caucuses. However, if a proposed site can demonstrate need to convene at a different time on the date of the precinct caucus, approval may be granted. (ex. A group of shift workers can't take their break until 7:30pm)
  - b. Satellite caucuses will be available by application at sites where Democrats who could participate in a satellite caucus but might not otherwise be able to participate in their precinct caucus may convene. Satellite caucuses may take place outside of Iowa.

- c. Applications must be submitted to the State Chair by November 18, 2019.
- (1) Applications submitted to the State Chair may be delivered by postal mail or by hand to: Iowa Democratic Party, 5661 Fleur Dr, Des Moines IA 50321 or by email to [satellite.caucus@iowademocrats.org](mailto:satellite.caucus@iowademocrats.org). All applications must be received by the State Chair via one of the above methods no later than 11:59pm on November 18, 2019.
  - (2) Applications must be submitted by a registered Iowa Democrat and include at least the following information:
    - Petitioner name and contact information
    - Site address and name
    - Demonstrable reason for holding the satellite caucus
    - Approximate number of people affected
    - Estimated attendance
    - Time the caucus will convene and demonstrable reason for a start time other than 7:00 p.m., if requested
    - Description of the caucus meeting space
    - Hours the site is available
    - Level of accessibility
    - Site contact name and information
    - Description of any special accommodations that must be made for the site
- d. Applications will be reviewed by a subcommittee of the State Central Committee (Satellite Caucus Review Committee) which is appointed by the State Chair and comprised of individuals who have declared their neutrality in the Presidential Contest.
- e. In deciding whether to approve an application for a Satellite Caucus, the Satellite Caucus Review Committee will consider the applicant's responses to the ten factors required to be included in the application and any other information reasonably available to the Committee regarding the application.
- f. Applications must be reviewed and acted upon by the Satellite Caucus Review Committee not later than December 16, 2019. Approved sites will be publicly noticed by the Iowa Democratic Party by December 18, 2019.
- g. Participation in an in-state satellite caucus is open to all Iowa Democrats who are eligible to be present at the satellite caucus site. Anyone participating in a satellite caucus will be prohibited from participating in their precinct caucus. Participation in an out-of-state satellite caucus is open to all Iowa Democrats who are eligible to be present at the satellite caucus site and who has pre-registered with the Iowa Democratic Party by January 17, 2020.

- h. A satellite caucus chair will be appointed by the State Chair for each approved satellite caucus location. The satellite caucus chair will be responsible for running the caucus according to the Iowa Democratic Party caucus rules, timely reporting the results of the caucus, and submitting relevant paperwork.
- i. Each caucus will follow the same agenda as a precinct caucus, with the following exceptions:
  - (1) No participants will be elected to fill the position of county delegate.
  - (2) Participants may self-select to be an alternate to the county convention.
  - (3) Participants may indicate their wish to be a delegate to the district convention.
  - (4) Satellite Caucuses will not elect precinct committeepersons.
  - (5) Platform resolutions will be sent to the County Convention Platform Committee of the county in which the satellite caucus was held. In the case of out-of-state satellite caucuses, platform resolutions will be sent to District Platform Committees; at the time of the approval of their application, each site will be assigned a District to which their approved planks will be sent.
- j. The results of in-state satellite caucuses will be used to determine the presidential preference of an allotment of district/state delegates by congressional district.
  - (1) Each congressional district will be granted one (1) satellite caucus county, and each satellite site in that congressional district will be treated as a precinct within the satellite caucus county. (ex. The 4<sup>th</sup> district has 39 physical counties. In the results, the 4<sup>th</sup> District will report 40 counties, with one county populated with the results of all satellite caucuses held within the 4<sup>th</sup> District.)
  - (2) The results of the in-state satellite caucuses will be used to determine an apportionment of delegates to the district and state conventions. The number of delegates apportioned to the satellite caucus county will be determined based on overall satellite caucus attendance in each congressional district and will be given as an additional allocation of district/state delegates within that district. Fig. 4 on page 68 provides an example.
    - a) If overall satellite caucus attendance in a congressional district is between 1-600, the congressional district will be given an additional 1% allocation.

- b) If overall satellite caucus attendance in a congressional district is between 601-1200, the congressional district will be given an additional 2% allocation.
  - c) If overall satellite caucus attendance in a congressional district is between 1201-1800, the congressional district will be given an additional 3% allocation.
  - d) If overall satellite caucus attendance in a congressional district is between 1801-2400, the congressional district will be given an additional 4% allocation.
  - e) If overall satellite caucus attendance in a congressional district is between 2401-3000, the congressional district will be given an additional 5% allocation.
  - f) If overall satellite caucus attendance in a congressional district is between 3001-3600, the congressional district will be given an additional 6% allocation.
  - g) If overall satellite caucus attendance in a congressional district is between 3601-4200, the congressional district will be given an additional 7% allocation.
  - h) If overall satellite caucus attendance in a congressional district is between 4201-4800, the congressional district will be given an additional 8% allocation.
  - i) If overall satellite caucus attendance in a congressional district is between 4801-5400, the congressional district will be given an additional 9% allocation.
  - j) If overall satellite caucus attendance in a congressional district is greater than 5400, the congressional district will be given an additional 10% allocation.
- (3) The relative strength of each viable preference group within an in-person satellite caucus will be used to determine the allocation of in-person satellite caucus delegates to the district and state conventions. To determine relative strength, each satellite caucus will be allocated county delegate equivalents. These are not elected delegate positions, but rather used to determine the allocation of district/state delegates.
- a) 1-20 attendees will determine the outcome of 4 satellite county delegate equivalents.

- b) 21-40 attendees will determine the outcome of 5 satellite county delegate equivalents.
  - c) 41-60 attendees will determine the outcome of 6 Satellite county delegate equivalents.
  - d) 61-80 attendees will determine the outcome of 7 Satellite county delegate equivalents.
  - e) 81-100 attendees will determine the outcome of 8 satellite county delegate equivalents.
  - f) More than 100 attendees will determine the outcome of 9 satellite county delegate equivalents.
- (4) Satellite caucus results will be announced at the same time and in the same manner as the precinct caucus results.
  - (5) District/state delegates earned by a preference group through the in-state satellite caucuses will be appointed by the Presidential Preference Group Designee to whom the delegate is pledged, from the list of those who indicated at their satellite caucus their desire to be considered for that position.
- k. The results of out-of-state satellite caucuses will be used to determine state convention delegates in one at-large county.
- (1) Each out-of-state satellite caucus will be treated as one (1) precinct in the at-large county.
  - (2) The results of the out-of-state satellite caucuses will be used to determine an apportionment of delegates to the state convention. The number of delegates apportioned to the out-of-state satellite caucus county will be determined based on overall out-of-state satellite caucus attendance and will be given as an additional allocation of state delegates.
    - a) If 1-500 people participate in out-state satellite caucuses, the results will be used to determine 2 additional state delegates.
    - b) If 501-1000 people participate in out-state satellite caucuses, the results will be used to determine 3 additional state delegates.
    - c) If 1001-1500 people participate in out-state satellite caucuses, the results will be used to determine 4 additional state delegates.

- e) 1501-2000 people participate in out-state satellite caucuses, the results will be used to determine 5 additional state delegates.
  - f) If more than 2000 people participate in out-state satellite caucuses, the results will be used to determine 6 additional state delegates.
- (3) The relative strength of each viable preference group within an out-of-state satellite caucus will be used to determine the allocation of delegates to the state convention. To determine relative strength, each out-of-state satellite caucus will be allocated county delegate equivalents. These are not elected delegate positions, but rather used to determine the allocation of state delegates.
- a) 1-20 attendees will determine the outcome of 4 out-of-state satellite county delegate equivalents.
  - b) 21-40 attendees will determine the outcome of 5 out-of-state satellite county delegate equivalents.
  - c) 41-60 attendees will determine the outcome of 6 out-of-state satellite county delegate equivalents.
  - d) 61-80 attendees will determine the outcome of 7 out-of-state satellite county delegate equivalents.
  - e) 81-100 attendees will determine the outcome of 8 out-of-state satellite county delegate equivalents.
  - f) More than 100 attendees will determine the outcome of 9 out-of-state satellite county delegate equivalents.
- (4) Out of State Satellite caucus results will be announced at the same time and in the same manner as the precinct caucus results.
- (5) State Delegates earned by a preference group through the out-of-state satellite caucuses will be appointed by the Presidential Preference Group Designee to whom the delegate is pledged.
- I. The satellite caucus chair will announce the process by which participants may express their interest in being considered as a district/state delegate or alternate, a precinct committee person, and/or a district convention committee member. Additionally, the satellite caucus chair will describe the process by which participants may forward platform proposals to the County or State Platform Committee.

- m. Satellite Caucus attendees may indicate their desire to be an alternate at their respective county convention as a member of the viable preference group to which they belong.
5. Results from the caucuses will be tabulated electronically and sent securely to the State Party.
6. The Iowa Democratic Party will release at least the following information, by congressional district and statewide, as soon as practically possible:
  - State Delegate Equivalency
  - Final expression of preference
  - First expression of preference
7. State Delegate Equivalency will be the only information used to determine the allocation of district/state delegates elected at the county conventions, and the district-level national delegates, Party Leader and Elected Official (PLEO) delegates, and at-large national delegates.
8. Any presidential candidate may request a precinct-level review of caucus results by submitting a request in writing to the Iowa Democratic Party Chair.
  - a. Requests for precinct-level review must include the name of the county or counties, the precinct(s), and a credible explanation describing the reason for the request.
  - b. Requests for precinct-level review must be received by the Chair no later than Friday, February 7, 2020, at 12:00 p.m.
  - c. The State Party will respond to a request for precinct-level review within 48 hours of receipt. The response will include an anticipated timeline for the review and an estimate of fees and payment schedule to be assessed to the campaign in order to complete the review.
  - d. The Iowa Democratic Party State Central Committee will approve a Recount and Recanvass Procedure Manual to be publicized with the Call to Caucus no later than November 5, 2019.
9. Any presidential candidate may request a recanvass of district or state results by submitting a request in writing to the Iowa Democratic Party Chair.
  - a. Requests for recanvass must include the scope of the desired recanvass, a thorough description of the challenge, and an explanation about how the national delegation could be altered as a result of the problem or its correction.

- b. Requests for recanvass must be received by the Chair no later than Friday, February 7, 2020, at 12:00 p.m.
  - c. The State Party will respond to a request for a recanvass within 48 hours of receipt. The response will include an anticipated timeline for the review and an estimate of fees and payment schedule to be assessed to the campaign in order to complete the review.
  - d. The Iowa Democratic Party State Central Committee will approve a Recount and Recanvass Procedure Manual to be publicized with the Call to Caucus no later than November 5, 2019.
10. The State Central Committee will certify caucus results no later than February 29, 2020.

## **B. Increasing Caucus Participation**

- 1. The state party will make accommodations to facilitate greater participation by those who cannot physically attend Iowa's first determining step for any reason.
  - a. The Iowa Democratic Party will implement a satellite caucus system to provide more locations to participate. The satellite caucus allows participants to participate from locations where they are required to physically be on caucus night, as well as from locations where they may feel more familiar and comfortable.
    - (1) Participation is open to all eligible Iowa caucus-goers.
    - (2) Each satellite caucus will allow participants to express their presidential preference, which will be used to determine the presidential preference of a share of district and state convention delegates.
    - (3) District and state convention delegates will be named by the Presidential Preference Group to which the delegate is pledged.
  - b. All caucus-goers will have an opportunity to request a reasonable accommodation necessary to ensure their ability to participate fully.
  - c. Any eligible caucus attendee who is unable to participate in the satellite or precinct caucuses using the methods provided may petition the Iowa Democratic Party Chair no later than January 17, 2020, requesting accommodation. Such petitions will be considered by the Affirmative Action Committee.
- 2. The state party will make efforts to facilitate greater participation by members of communities who, historically, have participated in lower numbers.



- a. The Iowa Democratic Party will issue the Call to Caucus and other relevant caucus information in Spanish language.
  - b. The Iowa Democratic Party will cause the Call to Caucus and other relevant information to be highlighted in media outlets that cater to minority communities in Iowa.
3. The state party will conduct programs to educate Iowans about caucus participation.
- a. The Iowa Democratic Party will develop a robust training program that will inform Iowans about the methods of participation and what to expect as a caucus-goer.
  - b. The Iowa Democratic Party will work with media and partner organizations to properly explain caucus rules and modes of participation, and to clearly set expectations for caucus-goers.

**C. County Conventions – March 21, 2020**

- 1. Each county determines the starting time for delegate registration and the convening of their county convention.
- 2. As soon as the credentials committee reports to the convention that a quorum of delegates has been seated, the convention may transact official and binding business. A quorum for purposes of this section shall mean forty percent (40%) of the total delegates elected to the convention. Division by preference group shall not occur until all delegates have been received and approved by the convention.
- 3. If a delegate is unable to attend all or part of the convention, an alternate may take their place.
  - a. A delegate may name their own alternate, from among the duly elected alternates within the same preference group, in writing on the designated form to the credentials committee.
  - b. If a delegate fails to name an alternate, the credentials committee shall seat an alternate based off the following priority order
    - (1) Duly elected alternates from the precinct caucuses of the same preference group and precinct as the delegate on a first come, first served basis.
    - (2) Duly elected alternates from the precinct caucuses of the same preference group and geographically similar precinct as the delegate.

- (3) Duly elected alternates from the precinct caucuses of the same preference group in any precinct.
  - (4) Self-designated alternates from the same preference group from the satellite caucus with the permission of the Presidential Campaign Designee who represents the preference group to which the missing delegate was elected.
  - (5) Any alternate from the precinct level caucuses within the county, with the permission of the Presidential Campaign Designee who represents the preference group to which the missing delegate was elected.
- c. When an alternate has been designated by a duly elected delegate, they shall do so only until the originally elected delegate shall appear at the convention and request of the credentials committee chair their right to be seated. At such time, the alternate shall turn over the credentials and balloting material to the duly elected delegate. However, if the alternate has been selected by the credentials committee per the above rules, and the duly elected delegate has failed to select an alternate, the alternate shall have the right to retain their position as a delegate despite the presence of the duly elected delegate. In the event of a dispute between the alternate and the delegate claiming to be duly elected, the preference group delegation immediately resolves the dispute and informs the credentials committee of the resolution of the problem. Either the alternate or the claimed to be duly elected delegate may appeal immediately the decision of the preference group delegation to the convention's credentials committee. The convention shall uphold or overrule, if requested, the decision of the credentials committee. The business of the convention shall continue, unabated, during the resolution of this dispute.
4. District/state convention delegates will be allocated to presidential preference groups in proportion to the percentage of the precinct caucus totals won in that county by each preference group. Satellite caucus results will not apply at the county conventions and are only applicable at the district/state conventions.
  5. At the time of registration, delegates must align with the same preference group that selected them at the precinct caucus.
  6. The county credentials committee shall have the responsibility of determining the initial number of delegates within each presidential preference or uncommitted group, and shall, upon completion of registration and the presentation of its report, inform the convention of the existence or absence of viable preference groups, based on delegates earned on caucus night. Preference group viability will not be determined by the number of delegates who attend the county convention. For purposes of this section, any presidential preference group which failed to obtain 15% of the county's State Delegate Equivalents shall be declared nonviable.

7. Only delegates in groups that are declared not viable shall have a reasonable time, as determined by the rules adopted by the county convention, in which to realign with a viable preference group. Delegates may choose to remain in their nonviable group but will therefore not be able to vote for delegates to the district/state convention. Delegates at the county convention who realign with a different presidential preference group shall then sign a statement that states: "I now support \_\_\_\_\_ for the Democratic nomination for President." This statement of support shall be signed prior to voting for district/state convention delegates.
8. The chair of the rules and nominations committee shall announce the number of delegates each preference group is entitled to elect to the district and state conventions. The convention will then divide into its respective preference groups - each seated delegate going to the preference group with which they are aligned.
9. Each preference group shall elect a chair. All elections relating to selection of district/state delegates will be supervised and monitored by the appropriate county rules committee chair or designee.
10. The first formal action of the preference group chairs shall be to read the following statement: "All public meetings at all levels of the Democratic Party in Iowa shall be open to all members of the Democratic Party regardless of race, sex, age, color, creed, national origin, religion, ethnic identity, sexual orientation, gender identity and expression, economic status, or disability. In order that the Democratic Party at all levels be an open Party, which includes rather than excludes people from participation, a program of effective affirmative action has been adopted by the Iowa Democratic Party. Discrimination on the basis of 'status' in the conduct of Iowa Democratic Party affairs is prohibited."
11. The procedure to be used within a presidential preference or an uncommitted group to elect district/state delegates is as follows:
  - a. All delegates and party members who desire to run for district/state delegate positions shall inform the appropriate preference group chair. This business must be done prior to the start of the election of delegates. Candidates for the delegate positions shall be listed on a ballot and lettered or numbered. Persons need not be present to be elected but all delegates must be present to vote. Additional names may be submitted for nomination from the floor of the preference group. A candidate for a district/state delegate position need not be a delegate or alternate to the county convention but must be 18 years of age by Election Day, Tuesday, November 3, 2020, be registered as a Democrat within the county from which they are seeking election, and must support the purposes of the Iowa Democratic Party.
  - b. Each delegate or alternate who is an authorized member of a preference group empowered to vote on the election of the candidate or candidates,

shall do so by casting a ballot to select or elect no more than a majority of the position(s) being sought by the candidates. In accordance with the National Party Charter, delegates will vote using a signed or identified ballot.

- c. The ballots shall be collected and counted under the authority of the rules and nominations committee. If the number of positions to fill is fewer than five (5), each elector shall vote for the number of candidates equal to the number of positions to be filled.
  - d. When those elected have been tabulated, their names shall be read.
  - e. Balloting shall continue until all delegate positions have been filled.
  - f. The rules and nominations committee chair shall take possession of all the ballots. The ballots shall be preserved until the conclusion of the Democratic National Convention.
  - g. Each preference group shall then proceed to elect its alternates. Any number of alternates may be elected.
  - h. The contact information for all duly elected delegates and alternates shall be collected by the preference group chair and provided to the credentials chair of the convention no later than 30 minutes after the conclusion of the convention.
  - i. The entire convention shall ratify the election of the entire slate of delegates and alternates to the district conventions. Ratification shall mean only that it is the sense of the convention that the procedures used by the various preference groups were in conformity with required procedures under the Constitution of the Iowa Democratic Party, and under applicable convention procedures and rules. The standard policies concerning challenges and minority reports shall apply.
12. The procedure for election of district convention committee members shall be as follows:
- a. The number of members to be elected by each county convention to the district convention committees has been apportioned in a manner using a proportional representation system based on the most recent presidential and gubernatorial results.
  - b. Committee members shall be elected by the convention at large.
  - c. At least 10 days prior to the county conventions, each of the county convention committees shall nominate individuals to serve on the corresponding committee at the district conventions.

- d. Additional nominations may be made from the floor.
- e. When there are no further nominations, or upon adoption of a motion to cease nominations, the convention chair shall, after giving any nominee the opportunity to decline the nomination, conduct an election to fill the allotted positions.
- f. A simple majority vote of the delegates present and voting shall be required to elect district convention committee members.

## Section II

### Introduction & Description of Delegate Selection Process

#### A. Introduction

1. Iowa has a total of 49 delegates and 4 alternates. *(Call I & Appendix B)*
2. The delegate selection process is governed by the *Charter and Bylaws of the Democratic Party of the United States*, the *Delegate Selection Rules for the 2020 Democratic National Convention* (“Rules”), the *Call for the 2020 Democratic National Convention* (“Call”), the *Regulations of the Rules and Bylaws Committee for the 2020 Democratic National Convention* (“Regs”), the Constitution of the Iowa Democratic Party, the State of Iowa election code, and this Delegate Selection Plan. *(Call II.A)*
3. Following the State Central Committee’s adoption of this Delegate Selection Plan, the State Party shall submit the Plan for review and approval by the DNC Rules and Bylaws Committee (“RBC”). The State Party Chair shall be empowered to make any technical revisions to this document as required by the RBC to correct any omissions and/or deficiencies as found by the RBC to ensure its full compliance with Party Rules. Such corrections shall be made by the State Party Chair and the Plan resubmitted to the RBC within 30 days of receipt of notice of the RBC’s findings. *(Reg. 2.5, Reg. 2.6 & Reg. 2.7)*
4. Once this Plan has been found in Compliance by the RBC, any amendment to the Plan by the State Party must be submitted to and approved by the RBC before it becomes effective. *(Reg. 2.9)*

#### B. Description of Delegate Selection Process

1. Iowa will use a proportional representation system based on the results of the caucus for apportioning delegates to the 2020 Democratic National Convention.
2. The “first determining step” of Iowa’s delegate selection process will occur on February 3, 2020, with a caucus.

#### C. Voter Participation

1. Participation in Iowa’s delegate selection process is open to all voters who wish to participate as Democrats. *(Rule 2.A and Rule 2.C.)*
  - a. Any person may vote and/or run for delegate to the county convention, and/or be selected as a delegate to the district/state convention, if they are a resident of Iowa, (in the case of the precinct caucus, they must be a resident of the

precinct in which they participate), are eligible to vote in Iowa, and will be at least 18 years old on Election Day, November 3, 2020 (Iowa Code Chapter 43).

- b. An eligible caucus attendee must be registered as a Democrat or register at the precinct or satellite caucus as a Democrat.
  - c. At no stage of Iowa's delegate selection process shall any person be required, directly or indirectly, to pay a cost or fee as a condition for participating. Voluntary contributions to the Party, including but not limited to delegate fees, may be made, but under no circumstances shall a contribution be mandatory for participation. *(Rule 2.D & Reg. 4.4)*
  - d. No person shall participate or vote in the nominating process for the Democratic presidential candidate who also participates in the nominating process of any other party for the corresponding election. *(Rule 2.E)*
  - e. No person shall vote in more than one (1) caucus, either precinct caucus or satellite caucus, which is the first meeting in the delegate selection process. *(Rule 3.E & Reg. 4.7)*
2. For the purposes of voter registration and voter lists, the Iowa Democratic Party will rely on the systems and structures of the Iowa Secretary of State, as enhanced by the Iowa Democratic Party Voter Activation Network.
    - a. These proven systems will ensure that the Party can maintain secure and accurate state voter registration rolls, so that every eligible American who registers to vote has their personal information protected and secure. *(Rule 2.H.1)*
    - b. Using these systems allows the Party to implement transparent and accurate voter registration list maintenance procedures that comply with federal requirements and ensure that every eligible voter stays on the rolls. *(Rule 2.H.2)*
  3. For the purposes of introducing new technologies into the caucus system, the Iowa Democratic Party will develop Requests for Proposals that emphasize the following goals:
    - a. Ensure that any direct recording electronic systems have a voter verified record. *(Rule 2.H.4)*
    - b. Implement risk limiting post-election audits such as manual audits comparing paper records to electronic records. *(Rule 2.H.5)*
    - c. Ensure that all participation systems have recognized security measures. *(Rule 2.H.6)*

- d. Use accessible and secure technology that makes it possible for individuals with disabilities to express presidential preference securely. *(Rule 2.H.7)*
4. The Iowa Democratic Party will continue efforts to improve participation with respect to presidential preference and the delegate selection process in a variety of ways. *(Rule 2.I and 2.I.1)*
- a. The Party will educate caucus-goers about same-day party registration and the satellite caucus. *(Rule 2.I.1.a)*
  - b. All precinct caucuses, conventions, and convention committee meetings must be held in accessible locations. Precinct caucus locations must be fairly placed within each precinct unless otherwise approved by the Iowa Democratic Party. *(Rule 2.I.1.b)*
  - c. The Party will implement pre-registration for precinct level caucuses and explore electronic check-in for large precincts. *(Rule 2.I.1.c)*
  - d. The Party will continue to advocate for the elimination of onerous and discriminatory voter identification requirements at election polling places; for the purposes of the Iowa Democratic Party Caucus, no voter identification requirements may be instituted beyond what is required by Iowa law. *(Rule 2.I.1.d)*
  - e. The Party will provide ample notification and education about precinct caucus locations so that each attendee participates in the correct location. Each caucus location will have access to location information for all surrounding caucus sites. *(Rule 2.I.1.e)*
5. As part of encouraging participation in the delegate selection process by registered voters, the Iowa Democratic Party will invest in education and tools to make voter registration easier. *(Rule 2.I.2)*
- a. The Party will highlight the online voter registration tool hosted by the Iowa Secretary of State. *(Rule 2.I.2.a)*
  - b. The Party will encourage District Organizers and County Parties to work with local high schools to lead voter registration drives. *(Rule 2.I.2.b)*
  - c. The Party will advocate for a constitutional amendment that restores voting rights to all people who have served the time for their criminal conviction, without requiring the payment of court fees or fines. *(Rule 2.I.2.c)*



- d. Iowa already enjoys same-day registration of voters for the precinct and in-state satellite caucuses; the Party will continue to educate Democrats about this process. (Rule 2.I.2.d)
6. The Iowa Democratic Party will take steps to continue efforts to ensure an open and inclusive process that also resists attempts at voter suppression and disenfranchisement.
- a. The Party will invest in training programs that ensure that every precinct chair is properly trained on all aspects of the caucus.
  - b. Technology vendors who provide any support for any element of the caucuses or conventions must reply to a Request for Proposal (RFP).
    - (1) RFPs will be publicized by the Iowa Democratic Party.
    - (2) Successful bids must demonstrate, in addition to their ability to successfully run the process, the vendor's ability to incorporate mechanisms with reasonable safeguards against error and fraud in a cost-effective manner. (Rule 2.K.1)
  - c. The Party will invest in education efforts to highlight voter registration, including same-day voter registration and party-affiliation changes at the precinct and in-state satellite caucus location. (Rule 2.K.3)
  - d. The Iowa Democratic Party will publicly report the total statewide and district level results, as detailed in Section I, Subsection A, Point 6 of this plan. (Rule 2.K.4)
  - e. As per Section I in this plan, the allocation of all national delegates will be locked in at the final expression of preference at the first determining step, subject to recount. (Rule 2.K.5)
  - f. Per Section I of this plan, the Party will ensure that final expressions of preference are securely preserved to provide the availability of a prompt and accurate recount or recanvass. (Rule 2.K.6)
  - g. Section I, Subsection A, Points 8 and 9 detail the procedure by which a presidential candidate may request a recount or recanvass that is paid for by the candidate and carried out in a timely manner. (Rule 2.K.7)
  - h. The satellite caucuses allow voters who are unable to be a part of the process in person to participate. (Rule 2.K.8)
  - i. Section I details steps that ensure voters in the caucus process have a right to participate in the process, including proper education and outreach to ensure

accessibility, including specifically for people with disabilities and for people with limited English proficiency in accordance with the Americans With Disabilities Act and Sections 203 and 208 of the Voting Rights Act. *(Rule 2.K.9)*

7. Scheduling of Delegate Selection Meetings

The dates, times and places for all official Party meetings and events related to the state's delegate selection process must be scheduled to encourage the participation of all Democrats. Such meetings must begin and end at reasonable hours.

- a. The State Chair shall issue the Call to Caucus no later than November 5, 2019, (90 days before the date of the caucus). The call shall additionally specify the dates and times for the County, District, and State Conventions. (IDP Constitution Article II)
- b. The Iowa Democratic Party is responsible for selecting the dates and times and locating and confirming the availability of publicly accessible facilities for all official meetings and events related to the delegate selection process. Also, the scheduling of meetings shall consider any religious observations that could significantly affect participation.
- c. The date, time, and place of each precinct caucus shall be published at least twice in at least one (1) newspaper of general circulation in the precinct. The first publication shall be made not more than 15 days nor less than seven (7) days before the date of the caucus and the second shall be made not more than seven (7) days before and not later than the date of the caucus. (Iowa Code 43.92)

## **Section III**

### **Presidential Candidates**

#### **A. Ballot Access**

1. There is no specific filing requirement whereby a presidential candidate gains access to the Iowa delegate selection process.

#### **B. Other Requirements**

1. Each presidential candidate shall certify in writing to the State Democratic Chair, the name(s) of their authorized representative(s) no later than ten (10) days prior to the caucuses and respective conventions. *(Rule 13.D.1)*
2. Each presidential candidate (including uncommitted status) shall use their best efforts to ensure that their respective delegation within the state delegation achieves the affirmative action, outreach and inclusion goals established by this Plan and is equally divided between men and women. *(Rule 6.I)*

## Section IV Selection of Delegates and Alternates

### A. District-Level Delegates and Alternates

1. Iowa is allocated 27 district-level delegates and 4 district-level alternates. (*Rule 8.C, Call I.B, I.I, & Appendix B*)
2. District-level delegates and alternates shall be allocated to presidential preference groups through a proportional representation system based on precinct caucuses and in-state satellite caucuses and will be elected by preference group delegations at the district convention.
  - a. County Conventions will be held on March 21, 2020, at a time to be determined by the county central committee. Delegates to the county conventions will be those who were elected at the precinct caucuses within the county. Delegates at the county convention will divide into presidential preference group for the purpose of electing delegates to the district and state conventions. The number of delegates allocated to presidential preference groups will be in proportion to the percentage of the precinct caucus totals won in that county by each preference group. Satellite caucus results will not apply.
  - b. Each district convention shall be called to order at 9:00 a.m. on April 25, 2020. Registration for the district convention shall be from 8:00 a.m. to 9:00 a.m. Official and binding convention business shall begin, with a credentials committee report announcing a quorum as early as 9:00 a.m. Late arriving delegate registration shall continue from 9:00 a.m. to 10:00 a.m.; however, the seating of alternates may begin at 9:00 a.m. and official and binding convention business shall not be delayed until the end of the late arriving delegate registration period. Alternates with a signed alternate assignment form shall be seated immediately.
  - c. A quorum for the purposes of this section shall mean forty percent (40%) of the total delegates elected to the convention. Division into preference groups shall not occur until all delegates have been received and approved by the convention.
  - d. The county chair or their designee shall provide to the district credentials chair and an agent of the IDP a list of the elected delegates to the district convention and the preference group to which the delegate purports to belong. Each county chair or their designee shall inform the credentials committee of the name or names of the head of any viable preference group within their county.

(The time period for which all the aforementioned information should be supplied is no more than ten (10) days after the date of the county conventions.)

- e. In the event the county chair, vice-chair, or recognized head of the preference group(s) within a specific county fail to provide the credentials committee with such information as is required, the chair of the credentials committee or their designated representative shall be empowered to appoint a representative of the county or preference group(s) within the county to assemble and provide the committee with the required information.
- f. If a delegate is unable to attend all or part of the convention, an alternate may take their place.
  - (1) A delegate may name their own alternate, from among the duly elected alternates within the same preference group, in writing on the designated form to the credentials committee.
  - (2) If a delegate fails to name an alternate, the credentials committee shall seat an alternate based off the following priority order:
    - a) Alternates of the same preference group and county as the delegate on a first come, first served basis.
    - b) Alternates of the same preference group and geographically similar county as the delegate.
    - c) Alternates of the same preference group in any county.
  - (3) When an alternate has been designated by a duly elected delegate, they shall do so only until the originally elected delegate shall appear at the convention and request of the credentials committee chair their right to be seated. At such time, the alternate shall turn over the credentials and balloting material to the duly elected delegate. However, if the alternate has been selected by the credentials committee per the above rules, and the duly elected delegate has failed to select an alternate, the alternate shall have the right to retain their position as a delegate despite the presence of the duly elected delegate. In the event of a dispute between the alternate and the delegate claiming to be duly elected, the preference group delegation immediately resolves the dispute and informs the credentials committee of the resolution of the problem. Either the alternate or the claimed to be duly elected delegate may appeal immediately the decision of the preference group delegation to the convention's credentials committee. The convention shall uphold or overrule, if requested, the decision of the credentials committee. The

business of the convention shall continue, unabated, during the resolution of this dispute.

- g. Delegates must align with the same preference group that selected them at the county convention or in the case of the satellite caucuses by the presidential preference group designee.
  - (1) At the time of registration, a district/state delegate shall be required to register with the preference group that elected them at the county convention or selected them by virtue of the satellite caucus.
  - (2) Delegates apportioned to a preference group based on the results of the satellite caucus within each district will be determined by the Presidential Candidate or their designee. The list of these delegates must be submitted to the State Chair no later than ten (10) days following the date of the County Conventions and will be disseminated by the Iowa Democratic Party to the corresponding district chair and district credentials committee. These same individuals will also serve as delegates to the state convention.
- h. Viable preference groups will be based upon the state delegate equivalency from all counties and the satellite caucus results within the district as determined during the first determining step – the precinct and satellite caucuses.
- i. The district credentials committee shall have the responsibility of determining the initial number of delegates within each presidential preference or uncommitted group, and shall, upon completion of registration and the presentation of its report, inform the convention of the existence or absence of viable preference groups, based on state delegate equivalents earned at the precinct caucuses and satellite caucuses within the district. Viability will not be determined by the number of delegates who attend the district convention. For purposes of this section any presidential preference group or uncommitted which failed to obtain 15% of the total number of delegates from precinct or satellite caucuses shall be declared nonviable.
- j. Only delegates in groups that are declared not viable shall have a reasonable time, as determined by the rules adopted by the district convention, in which to realign with a viable preference group. Delegates may choose to remain in their nonviable group but will therefore not be able to vote for district-level national delegates. Delegates at the district convention who realign with a different presidential preference group shall then sign a statement that states: “I now support \_\_\_\_\_ for the Democratic nomination for President.” This statement of support shall be signed prior to voting for district-level national convention delegates.

- k. The chair of the rules and nominations committee shall announce the number of delegates each preference group is entitled to elect to the national convention. The convention will then divide into its respective preference groups - each seated delegate going to the preference group with which they are aligned.
- l. If a preference group is entitled to elect a district-level national delegate but is not viable at the district convention, the national convention delegate(s) for that group will be elected by the convention as a whole.

3. Apportionment of District-Level Delegates and Alternates

- a. Iowa’s district-level delegates and all alternates are apportioned among the districts based on a formula giving equal weight to the vote for the Democratic candidates in the 2016 presidential and the 2018 gubernatorial elections. Because Iowa’s Democratic vote share in 2016 and 2018 was greater than its voter registration share, this apportionment method has been deemed the most inclusive of the available options. The formula is the number of (Fig 3):

**Fig 3.**  

$$\frac{(\text{Clinton} + \text{Hubbell District Vote Total})}{(\text{Clinton} + \text{Hubbell Statewide Vote Total})} \times$$
 Number of Delegates to the National Convention  
 = Delegates in each District  
*(Rule 8.A, Reg. 4.12, Reg. 4.11 & Appendix A)*

- b. The number of women and the number of men in the state’s total number of district-level delegates and alternates will not vary by more than one (1). In the case of non-binary delegates, they shall not be counted as either a male or female, and the remainder of the delegation shall be equally divided by gender. *(Rule 6.C.1 & Reg. 4.9)*
- c. The district-level delegates and alternates are apportioned to districts as indicated in the following table:

District	Delegates			Alternates		
	Males*	Females*	Total	Males*	Females*	Total
#1	4	3	7		1	1
#2	3	4	7	1		1
#3	4	4	8		1	1
#4	3	2	5	1		1
Total	14	13	27	2	2	4

*\*(Assuming no gender non-binary delegates are elected.)*

- d. No more than half of any positions sought may be filled by a preference group on the first round of voting. If a preference group is electing at least one (1) female and one (1) male delegate, all eligible candidates must be considered on the first round of voting. A candidate for national delegate shall be deemed elected when the candidate shall gather or obtain a majority of the delegates present and voting. All tied votes shall either be elected or defeated as a group. Subsequent rounds of voting may be limited to candidates who self-identify with the gender(s) remaining to be elected in order to achieve gender balance. Gender non-binary delegates who have not been eliminated according to Rule 3.e in this section will run on those remaining ballots.
- e. A candidate shall be eliminated from further consideration as a delegate in the event that individual fails on any ballot to obtain fifteen percent (15%) of the votes cast by the total number of delegates voting on a given round of balloting. However, on any given ballot, if there remain delegates to be elected and no candidate receives more than fifteen percent (15%) of the vote, all candidates shall stand again.
- f. A candidate who has been eliminated may be reconsidered and stand again for the positions sought if all of the members of that candidate's gender, racial, or ethnic minority have been eliminated and it is necessary to obtain a balance from the group to which the candidate belongs.
- g. Each preference group delegation shall make an effort to fairly reflect ethnic-racial minority representation. To the extent that the delegation in its entirety fails to reflect fairly ethnic-racial minority representation, the rules and nominations committee of the state convention, and the convention as a whole, shall take steps to correct any deficiency at the state convention.
- h. The ballots shall be collected and counted under the authority of the rules and nominations committee. When those elected have been tabulated, their names shall be read. Balloting shall continue until all delegate positions have been filled. The rules and nominations committee chair shall take possession of all the ballots. The ballots shall be preserved until the completion of the Democratic National Convention.
- i. Each preference group shall then proceed to elect its national alternates. All unsuccessful candidates for delegate positions shall be considered candidates for alternates, unless the candidate declines.
- j. National convention alternates shall be elected separately but according to the same procedure as the national convention delegates.
- k. The entire convention shall ratify the election of the entire slate of national delegates and alternates. Ratification shall mean only that it is the sense of



the convention that the procedures used by the various preference groups were in conformity to required procedures under the Constitution of the Iowa Democratic Party, and under applicable convention procedure and rules. The standard policies concerning challenges and minority reports shall apply.

- l. The number of members on the state convention committees has been determined by the state central committee. The number to be elected at each district convention is according to a system of proportional representation based on the results of the two (2) most recent general elections.
  - m. The committee members shall be elected by the convention as a whole.
  - n. At least 15 days prior to the District Convention, each Convention Committee shall nominate individuals to serve on the corresponding committee of the State Convention.
  - o. Additional nominations may be taken from the floor.
  - p. When there are no further nominations or upon adoption of a motion to cease nominations, the convention chair shall, after giving any nominee the opportunity to decline nomination, conduct a vote for each position to be filled.
  - q. A simple majority of the delegates present and voting shall be required to elect state convention committee members.
4. District-Level Delegate and Alternate Filing Requirements
- a. A district-level national delegate and alternate candidate may run for election only within the district in which they are registered to vote. The district credentials committee will verify that each candidate for district-level delegate and alternate is a registered Democrat in the district. *(Rule 13.H)*
  - b. Candidates for the position of delegate or alternate to the Democratic National Convention shall be required to submit a petition which is to be filed with the State Chair no later than April 13, 2020, which is 12 days before the Convention, or the Chair of the Rules and Nominations Committee at the convention by the time stated in the published rules. Each petition shall include a signed statement of support for a singular Democratic Candidate for President (or Uncommitted) and also be signed by one percent (1%) of the delegates to the district convention. *(IDP Constitution, Article VIII, Section 4)*. A delegate or alternate candidate may modify their singular presidential preference by submitting an updated pledge of support no later than the filing deadline. *(Rule 13.B, Rule 15.F & Reg. 4.23)*

- (1) Petitions submitted to the State Chair may be delivered by postal mail or by hand to: Iowa Democratic Party, 5661 Fleur Dr, Des Moines IA 50321 or by sending a legible electronic scan to chair@iowademocrats.org.
  - (2) Petitions submitted to the Chair of the Rules and Nominations Committee on the day of the convention shall be submitted according to the published rules of the convention.
  - (3) Petition forms will be made available by the Iowa Democratic Party no later than March 22, 2020, via the following methods:
    - a) by download on the Iowa Democratic Party website (www.iowademocrats.org)
    - b) through postal mail by phone request to the Iowa Democratic Party Headquarters or by email request to info@iowademocrats.org
  - (4) Petition forms will be available at the District Convention beginning at 8:00am in a location to be advertised by the District Convention Rules Committee.
- c. An individual can qualify as a candidate for district-level delegate or alternate to the 2020 Democratic National Convention by being a registered Democratic voter in the district they are seeking to represent. All delegate and alternate candidates must be identified as to presidential preference, uncommitted or unpledged status at all levels. (*Rules 12.B. & 14.F*)
  - d. All candidates considered for district-level alternate positions must meet the same requirements as candidates for district-level delegate positions except that the state may allow candidates who were not chosen at the delegate level to be considered at the alternate level. (*Rule 13.C*)
5. Presidential Candidate Right of Review for District-Level Delegates and Alternates
    - a. The State Democratic Chair shall convey to the presidential candidate, or that candidate's authorized representative(s), not later than 30 minutes after the credentials committee report is adopted on the day of the convention, a list of all persons who have filed for delegate or alternate pledged to that presidential candidate. (*Rule 13.D & Rule 13.F*)
    - b. Each presidential candidate, or that candidate's authorized representative(s), must then file with the State Democratic Chair by 30 minutes after they receive their list of candidates, a list of all such candidates they have approved, provided that approval be given to at least three (3) times the number of positions for male delegate, three (3) times the number of positions for female delegate, and three (3) times the number of positions for male alternate and

three (3) times the number of positions for female alternate. (*Rule 13.E.1, Reg. 4.24 & Reg. 4.25*)

- c. Failure to respond will be deemed approval of all delegate and alternate candidates submitted to the presidential candidate unless the presidential candidate, or the authorized representative(s), signifies otherwise in writing to the State Democratic Chair not later than 30 minutes after they receive their list of candidates.
  - d. National convention delegate and alternate candidates removed from the list of bona fide supporters by a presidential candidate, or that candidate's authorized representative(s), may not be elected as a delegate or alternate at that level pledged to that presidential candidate (including uncommitted status). (*Rule 13.E & Reg. 4.24*)
  - e. The State Democratic Chair shall certify in writing to the Co-Chairs of the DNC Rules and Bylaws Committee whether each presidential candidate has used their best efforts to ensure that their respective district-level delegate candidates and district-level alternate candidates meet the affirmative action and outreach and inclusion considerations and goals detailed in the Affirmative Action section of this Plan within three (3) business days of returning the list of approved district-level delegate candidates and district-level alternate candidates as indicated in Section III.A.5.b of this Plan. (*Rule 6.I & Reg.4.10.C*)
6. Fair Reflection of Presidential Preference
- a. Iowa is a caucus/convention state. Accordingly, delegate and alternate positions shall be allocated so as to fairly reflect the expressed presidential preference or uncommitted status of the caucus participants in each district. Therefore, the national convention delegates elected at the district level shall be allocated in proportion to the percentage of the state delegate equivalents won in that district by each preference at the first determining step, except that preferences falling below a 15% threshold shall not be awarded any delegates or alternates. (*Rule 2.K.5, Rule 14.B & Reg. 4.30*)  
(*Rule 14.A, Rule 14.B & Rule 14.D*)
  - b. Within a district, if no presidential preference reaches a 15% threshold, the threshold shall be half the percentage of the vote received in that district by the front-runner. (*Rule 14.F*)
  - c. Following the report of the credentials committee, only delegates in groups that are declared not viable shall have a reasonable time, as determined by the rules adopted by the convention, in which to realign with a viable preference group. Delegates may choose to remain in their nonviable group but will therefore not be able to vote for delegates to the national convention. Delegates at the convention who realign with a different presidential

preference group shall then sign a statement that states: "I now support \_\_\_\_\_ for the Democratic nomination for President." This statement of support shall be signed prior to voting for national convention delegates.

- d. National convention delegates will be allocated to presidential preference groups based on each group's relative strength from the caucuses.
- e. The chair of the rules and nominations committee shall announce the number of delegates each preference group is entitled to elect to the national convention. The convention will then divide into its respective preference groups - each seated delegate going to the preference group with which they are aligned.
- f. Each preference group shall elect a chair. All elections relating to selection of district-level national delegates will be supervised and monitored by the appropriate rules committee chair or designee.
- g. The first formal action of the preference group chairs shall be to read the following statement: "All public meetings at all levels of the Democratic Party in Iowa shall be open to all members of the Democratic Party regardless of race, sex, age, color, creed, national origin, religion, ethnic identity, sexual orientation, gender identity and expression, economic status, or disability. In order that the Democratic Party at all levels be an open Party, which includes rather than excludes people from participation, a program of effective affirmative action has been adopted by the Iowa Democratic Party. Discrimination on the basis of 'status' in the conduct of Iowa Democratic Party affairs is prohibited."
- h. The procedures to be used within the presidential preference or uncommitted groups to elect national delegates and alternates shall be as follows:
  - (1) A petition for the national delegate position shall be considered a valid petition for the national alternate position.
  - (2) All valid and official candidates for national delegate positions shall be listed on a ballot and lettered and numbered.
  - (3) All candidates shall be allowed one (1) minute to speak to the preference group or someone may speak on their behalf. The time may be divided into no more than two (2) speakers.
  - (4) Each delegate who is an authorized member of a preference group empowered to vote on the election of the candidate(s) shall do so by casting a vote or votes necessary to elect no more than half of the positions being sought by the candidates.

- (5) Candidates for the position of delegate or alternate to the Democratic National Convention shall be required to submit a petition which is to be filed with the State Chair 12 days before the district convention (April 13, 2020) or to the chair of the rules and nominations committee on the day of the convention.
- (6) The petition shall be signed by one percent (1%) of the delegates to the district convention. (IDP Constitution Article VIII, Section 4)
- (7) Candidates filing on the day of the convention must submit their petitions to the chair of the rules and nominations committee no later than 15 minutes after the credentials committee report is adopted. No national delegate or alternate candidate may be nominated from the floor.
- (8) Candidates must include, in addition to filing a petition: a statement of candidacy designating the singular presidential preference or uncommitted group to which they purport to belong, a signed pledge of support for the presidential candidate the person favors, if any, and an indication of their self-identified gender as male, female, or non-binary. A delegate or alternate candidate may modify their singular presidential preference by submitting an updated pledge of support no later than the filing deadline. (Rule 6.C)
- (9) National convention delegate and alternate candidates removed from the list of bona fide supporters by a presidential candidate, or that candidate's authorized representative(s), may not be elected at that level as a delegate or alternate pledged to that presidential candidate (including uncommitted status).

## 7. Equal Division of District-Level Delegates and Alternates

- a. To ensure the district-level delegates are equally divided between men and women (determined by gender self-identification) delegate positions within each district will be designated by presidential preference beginning with the highest vote-getting presidential preference. This assignment of delegate positions will continue with the next highest vote-getting preferences in descending order, with positions assigned to either male and female alternating by gender as mathematically practicable, until the gender of each position has been assigned. In the case of non-binary gender delegates, they shall not be counted in either the male or female category. (*Rule 6.C., Rule 6.C.1 & Reg. 4.10*)
- b. Delegate positions shall be pre-designated so that the gender of the first position to be filled by the winning presidential candidate is pre-determined.

The gender of the first district-level delegate position to be filled by the winning presidential candidate will be determined by the toss of a coin by the state chair. The result of a coin toss on February 9, 2019, determined that the first delegate shall be a male. The gender of the remaining 27 district-level delegate positions shall alternate between men and women until all positions have been filled. Once the allocation of district delegates among presidential preference(s) has been calculated, the remaining delegate positions can be assigned to the presidential preference(s), in order of vote won, alternating by gender.

- c. After the delegates are selected, the alternates will be awarded, using the same process described above.
  - d. The gender of the first district-level alternate position to be filled by the winning presidential candidate will be determined by the toss of a coin by the state chair. The result of a coin toss on February 9, 2019, determined that the first alternate shall be a male. The gender of the remaining three (3) district-level delegate positions shall alternate between men and women until all positions have been filled. Once the allocation of district delegates among presidential preference(s) has been calculated, the remaining delegate positions can be assigned to the presidential preference(s), in order of vote won, alternating by gender.
8. The State Democratic Chair shall certify in writing to the Secretary of the Democratic National Committee (DNC) the election of the state's district-level delegates and alternates to the Democratic National Convention within 10 days after their election, or no later than 10 days after the State Central Committee certifies the results of a challenge. (*Rule 8.C & Call IV.A*)

## **B. State Level Delegates**

1. The state convention shall be called to order at 9:00 a.m., on June 13, 2020. Official and binding convention business shall begin, with a credentials committee report announcing a quorum as early as 9:00 a.m. The seating of alternates may begin at 9:00 a.m. and official and binding convention business shall not be delayed until the end of the late arriving delegate registration period. Alternates with a signed alternate assignment form shall be seated immediately
2. The state convention shall conduct no official or binding business in the absence of a quorum which shall constitute no less than forty percent (40%) of the total delegates elected or selected to the state convention.
3. At the time of registration, delegates must align with the same preference group that elected them at the county convention or selected them by virtue of the satellite caucus.

4. The state credentials committee shall have the responsibility of determining the initial number of delegates within each presidential preference or uncommitted group, and shall, upon completion of registration and the presentation of its report, inform the convention of the existence or absence of viable preference groups, based on state delegate equivalents earned through the precinct and satellite caucuses. Viability will not be determined by the number of delegates who attend the state convention. For purposes of this section any presidential preference group or uncommitted which failed to obtain 15% of the total number of delegates from the caucuses shall be declared nonviable.
5. Only delegates in groups that are declared not viable shall have a reasonable time, as determined by the rules adopted by the state convention, in which to realign with a viable preference group. Delegates may choose to remain in their nonviable group but will therefore not be able to vote for national delegates. Delegates at the convention who realign with a different presidential preference group shall then sign a statement that states: "I now support \_\_\_\_\_ for the Democratic nomination for President." This statement of support shall be signed prior to voting for at-large national convention delegates.
6. Candidates for at-large delegate and alternate positions at the state convention shall be elected according to the following procedure:
  - a. The chair of the rules and nominations committee shall announce the number of delegates each preference group is entitled to elect to the national convention. The convention will then divide into its respective preference groups – each seated delegate going to the preference group they are aligned with.
  - b. All valid and official candidates for national delegate positions shall be listed on a ballot and lettered or numbered.
  - c. All candidates shall be allowed one (1) minute to speak to the preference group or someone may speak on their behalf. The time may be divided into no more than two (2) speakers.
  - d. No more than half of any positions sought may be filled by a preference group on the first round of voting. A candidate for national delegate shall be deemed elected when the candidate shall gather or obtain over 50% of the delegates present and voting. All tied votes shall either be elected or defeated as a group.
  - e. A candidate shall be eliminated from further consideration as a delegate in the event that individual fails on any ballot to obtain fifteen percent (15%) of the votes cast by the total number of delegates voting on a given round of balloting. However, on any given ballot, if there remain delegates to be

elected and no candidate receives more than fifteen percent (15%) of the vote, all candidates shall stand again.

- f. A candidate who has been eliminated may be reconsidered and stand again for the positions sought if all of the members of that candidate's gender, racial, or ethnic minority have been eliminated. This will help to achieve affirmative action goals.
- g. The ballots shall be collected and counted under the authority of the rules and nominations committee. When those elected have been tabulated, their names shall be read. Balloting shall continue until all delegate positions have been filled. The rules and nominations committee chair shall take possession of all the ballots. The ballots shall be preserved until the completion of the Democratic National Convention.
- h. Each preference group shall elect a chair. All elections relating to the selection of National Delegates and Alternates will be supervised and monitored by the appropriate rules committee chair or designee.
- i. The first formal action of the preference group chair shall be to read the following statement: "All public meetings at all levels of the Democratic Party in Iowa shall be open to all members of the Democratic Party regardless of race, sex, age, color, creed, national origin, religion, ethnic identity, sexual orientation, gender identity, and expression, economic status, or disability. In order that the Democratic Party at all levels be an open Party, which includes rather than excludes people from participation, a program of effective affirmative action has been adopted by the Iowa Democratic Party. Discrimination on the basis of 'status' in the conduct of Iowa Democratic Party affairs is prohibited."

### **C. Automatic Delegates**

#### **1. Automatic Party Leaders and Elected Officials**

- a. The following categories (if applicable) shall constitute the Automatic Party Leaders and Elected Official delegate positions:
  - (1) Members of the Democratic National Committee who legally reside in the state. (*Rule 9.A.1, Call I.F, Call I.J, & Reg. 4.15*)
  - (2) Democratic President and Democratic Vice President (if applicable). (*Rule 9.A.2 & Call I.G*)
  - (3) All of Iowa's Democratic Members of the U.S. House of Representatives and the U.S. Senate. (*Rule 9.A.3, Call I.H & Call I.J*)



- (4) The Democratic Governor (if applicable). (*Rule 9.A.4, Call I.H & Call I.J*)
  - (5) “Distinguished Party Leader” delegates who legally reside in the state (if applicable). [Persons who qualify as “Distinguished Party Leader” delegates are: all former Democratic Presidents or Vice Presidents, all former Democratic Leaders of the U.S. Senate, all former Democratic Speakers of the U.S. House of Representatives and Democratic Minority Leaders, as applicable, and all former Chairs of the Democratic National Committee.] (*Rule 9.A.5, Call I.G & Reg. 4.14*)
- b. An Automatic delegate may run and be elected as a Pledged delegate. If an Automatic delegate is elected and certified as a Pledged delegate, that individual shall not serve as an Automatic delegate at the 2020 National Convention. (*Call I.J*)
  - c. The certification process for the Automatic Party Leader and Elected Official delegates is as follows:
    - (1) Not later than March 6, 2020, the Secretary of the Democratic National Committee shall officially confirm to the State Democratic Chair the names of the Automatic delegates who legally reside in Iowa. (*Rule 9.A*)
    - (2) Official confirmation by the Secretary shall constitute verification of the Automatic delegates from the categories indicated above. (*Call IV.B.1*)
    - (3) The State Democratic Chair shall certify in writing to the Secretary of the DNC the presidential preference of Iowa’s Automatic delegates 10 days after the completion of the State’s Delegate Selection Process. (*Call IV.C*)
  - 2. For purposes of achieving equal division between delegate men and delegate women within the state’s entire convention delegation (determined by gender self-identification), the entire delegation includes all pledged and Automatic delegates, including those who identify as male or female. (*Rule 6.C and Reg. 4.9*)

**D. Pledged Party Leader and Elected Official (PLEO) Delegates**

- 1. Iowa is allotted 5 pledged Party Leader and Elected Official (PLEO) delegates. (*Call I.D, Call I.E & Appendix B*)
- 2. Pledged PLEO Delegate Filing Requirements
  - a. Individuals shall be eligible for the pledged Party Leader and Elected Official delegate positions according to the following priority: big city mayors and state-wide elected officials (to be given equal consideration); state legislative leaders, state legislators, and other state, county and local elected officials and party leaders. Automatic delegates who choose to run for PLEO delegate will

be given equal consideration with big city mayors and state-wide elected officials. (*Rule 10.A.1 & Reg. 4.16*)

- b. Candidates for the position of PLEO delegate to the Democratic National Convention shall be required to submit a petition which is to be filed with the chair of the rules and nominations committee no later than fifteen (15) minutes after the credentials committee report is adopted the day of the convention (June 13, 2020) or candidates may submit their petitions to the State Chair up to twelve (12) days before the State Convention (June 1, 2020). (*Rule 10.A.3, Rule 15.G, Reg.4.18 & Reg. 4.17*)
  - (1) Petitions submitted to the State Chair may be delivered by postal mail or by hand to: Iowa Democratic Party, 5661 Fleur Dr, Des Moines IA 50321 or by sending a legible electronic scan to [chair@iowademocrats.org](mailto:chair@iowademocrats.org).
  - (2) Petitions submitted to the Chair of the Rules and Nominations Committee on the day of the convention shall be submitted according to the published rules of the convention.
  - (3) Petition forms will be made available by the Iowa Democratic Party no later than April 26, 2020, via the following methods
    - a) by download on the Iowa Democratic Party website ([www.iowademocrats.org](http://www.iowademocrats.org))
    - b) through postal mail by phone request to the Iowa Democratic Party Headquarters or by email request to [info@iowademocrats.org](mailto:info@iowademocrats.org)
  - (4) Petition forms will be available at the State Convention at the same time and same location as State Convention registration.
- c. The petition shall be signed by 1% of the delegates to the state convention.
- d. No PLEO delegate may be nominated from the floor.
- e. Candidates must include, in addition to filing a petition: a statement of candidacy designating the singular presidential preference or uncommitted group to which he or she purports to belong, and a signed pledge of support for the singular presidential candidate (or uncommitted) the person favors. A delegate or alternate candidate may modify their singular presidential preference by submitting an updated pledge of support no later than the filing deadline.
- f. Pledged PLEO delegate candidates must be identified as to presidential preference or uncommitted status.

### 3. Presidential Candidate Right of Review

- a. The State Democratic Chair shall convey to the presidential candidate, or that candidate's authorized representative(s), not later than 30 minutes after the credentials committee report is adopted on the day of the convention, a list of all persons who have filed for a party and elected official delegate pledged to that presidential candidate. *(Rule 10.A.3 & Rule 13.D)*
- b. Each presidential candidate, or that candidate's authorized representative(s), must file with the State Democratic Chair, by 30 minutes after they receive their list of candidates, a list of all such candidates they have approved, as long as approval is given to at least 1 name for every position to which the presidential candidate is entitled. *(Rule 13.E.2 & Reg. 4.25)*
- c. Failure to respond will be deemed approval of all delegate candidates submitted to the presidential candidate unless the presidential candidate or the authorized representative(s) signifies otherwise in writing to the State Democratic Chair not later than 30 minutes after they receive their list of candidates. *(Rule 13.D)*
- d. The State Democratic Chair shall certify in writing to the Co-Chairs of the DNC Rules and Bylaws Committee whether each presidential candidate has used their best efforts to ensure that their respective pledged PLEO delegate candidates meet the affirmative action and outreach and inclusion considerations and goals detailed in the Affirmative Action section of this Plan within three (3) business days of returning the list of approved pledged PLEO candidates as indicated in Section III.C.3.b of this Plan. *(Rule 6.I & Reg. 4.10.C)*

### 4. Selection of Pledged Party Leader and Elected Official Delegates

- a. The pledged PLEO slots shall be allocated among presidential preferences on the same basis as the at-large delegates. *(Rule 10.A.2, Rule 11.C, Rule 14.E & Rule 14.F)*
- b. Selection of the pledged PLEO delegates will occur at the State Convention on June 13, 2020, which is after the election of district-level delegates and alternates and prior to the selection of at-large delegates and alternates. *(Rule 10.A)*
- c. These delegates will be selected by the state convention. *(Rule 10.B)*
- d. Candidates for the positions of pledged Party Leader and Elected Official delegates who are not elected under this category will be automatically considered for At-Large Delegate positions, unless they indicate to the Rules Committee Chair that they do not wish to be considered.

5. The State Democratic Chair shall certify in writing to the Secretary of the Democratic National Committee the election of the state's pledged Party Leader and Elected Official delegates to the Democratic National Convention within 10 days after their election. *(Call IV.A & Reg. 5.4.A)*

#### **E. At-Large Delegates and Alternates**

1. The state of Iowa is allotted 9 at-large delegates.
2. The 9 at-large delegates will be nominated with an apportionment based on the division of presidential preference from the caucuses.
3. At-Large Delegate and Alternate Filing Requirements
  - a. Persons desiring to seek at-large delegate positions must file a statement of candidacy designating the singular presidential preference or uncommitted group to which they purport to belong, a signed pledge of support for the singular presidential candidate (including uncommitted status) the person favors, their self-identified gender as male, female, or non-binary, and a petition that is to be signed by one percent (1%) of the delegates to the state convention with the chair of the rules and nominations committee no later than fifteen (15) minutes after the state convention credentials committee report is adopted on the day of the state convention, or candidates may submit their petition to the State Chair no later than June 1, 2020, which is 12 days before the Convention. A delegate may modify their singular presidential preference by submitting an updated pledge of support no later than the filing deadline. *(Rule 13.A., Rule 13.B, Rule 15.G, Reg. 4.22, Reg. 4.23, & Reg. 4.31)*
  - b. For the purpose of including information in the convention information that is made available to all state convention delegates, candidates may submit their petitions to the State Chair up to twelve (12) days before the State Convention (June 1, 2020).
  - c. Petitions submitted to the State Chair may be delivered by postal mail or by hand to: Iowa Democratic Party, 5661 Fleur Dr, Des Moines IA 50321 or by sending a legible electronic scan to [chair@iowademocrats.org](mailto:chair@iowademocrats.org).
  - d. Petitions submitted to the Chair of the Rules and Nominations Committee on the day of the convention shall be submitted according to the published rules of the convention.
  - e. Petition forms will be made available by the Iowa Democratic Party no later than April 26, 2020, via the following methods:
    - (1) by download on the Iowa Democratic Party website ([www.iowademocrats.org](http://www.iowademocrats.org)).

- (2) through postal mail by phone request to the Iowa Democratic Party Headquarters or by email request to info@iowademocrats.org.
  - f. Petition forms will be available at the State Convention at the same time and same location as State Convention registration.
4. Presidential Candidate Right of Review
- a. The State Democratic Chair shall convey to the presidential candidate, or that candidate's authorized representative(s), not later than 30 minutes after the credential committee report is adopted on the day of the convention, a list of all persons who have filed for delegate or alternate pledged to that presidential candidate. *(Rule 13.D)*
  - b. Each presidential candidate, or that candidate's authorized representative(s), must then file with the State Democratic Chair, no later than 15 minutes after the election of all PLEO delegates, a list of all such candidates they have approved, provided that, at a minimum one (1) name remains for every national convention delegate or alternate position to which the presidential candidate is entitled. *(Rule 13.D.4, Rule 13.E.2 & Reg. 4.25)*
  - c. Failure to respond will be deemed approval of all delegate candidates submitted to the presidential candidate unless the presidential candidate or the authorized representative(s) signifies otherwise in writing to the State Democratic Chair not later than 15 minutes after the election of all PLEO delegates.
  - d. The State Democratic Chair shall certify in writing to the Co-Chairs of the DNC Rules and Bylaws Committee whether each presidential candidate has used their best efforts to ensure that their respective at-large delegate candidates and at-large alternate candidates meet the affirmative action and outreach and inclusion considerations and goals detailed in the Affirmative Action and Outreach and Inclusion section of this Plan within three (3) business days of returning the list of approved at-large delegate candidates and at-large alternate candidates as indicated in this Section.
5. Fair Reflection of Presidential Preference
- a. At-large delegate and alternate positions shall be allocated among presidential preferences according to statewide division of preferences among convention and caucus participants, at the first determining step of the process provided that no person participating in the allocation shall automatically serve by virtue of holding a public or Party office. *(Rule 11, (Rule 9.B, Rule 11.C & Reg. 4.19)*

- b. Preferences which have not attained a 15% threshold on a state-wide basis shall not be entitled to any at-large delegates. *(Rule 14.E)*
  - c. If no presidential preference reaches a 15% threshold, the threshold shall be half the percentage of the statewide vote received by the front-runner. *(Rule 14.F)*
  - d. If a presidential candidate otherwise entitled to an allocation is no longer a candidate at the time of selection of the at-large delegates, their allocation will be proportionally divided among the other preferences entitled to an allocation. *(Rule 11.C)*
  - e. If a given presidential preference is entitled to one (1) or more delegate positions but would not otherwise be entitled to an alternate position, that preference shall be allotted one (1) at-large alternate position. *(Rule 19.B, Call I.I & Reg. 4.33)*
6. Selection of At-Large Delegates and Alternates
- a. The selection of the at-large delegates and alternates will occur on Saturday June 13, 2020, at the state convention which is after all pledged Party Leader and Elected Official delegates have been selected. *(Call III)*
  - b. These delegates and alternates will be selected by the state convention. *(Rule 11.B & Rule 11.B)*
  - c. Priority of Consideration
    - (1) In the selection of the at-large delegation priority of consideration shall be given to African Americans, Hispanics, Native Americans, Asian Americans and Pacific Islanders and women, if such priority of consideration is needed to fulfill the affirmative action goals outlined in the state's Delegate Selection Plan. *(Rule 6.A.3)*
    - (2) To continue the Democratic Party's ongoing efforts to include groups historically under-represented in the Democratic Party's affairs and to assist in the achievement of full participation by these groups, priority of consideration shall be given other groups by virtue of race, sex, age, color, creed, national origin, religion, ethnic identify, sexual orientation, gender identity and expression, economic status or disability. *(Rule 5.C, Rule 6.A.3, Rule 7 & Reg. 4.8)*
    - (3) The election of at-large delegates and alternates shall be used, if necessary, to achieve the equal division of positions between men and women as far as mathematically practicable, and may be used to achieve the representation goals established in the Affirmative Action Plan and

Outreach and Inclusion Program section of this Plan. (*Rule 6.A, Rule 6.C and Reg. 4.9*)

- (4) Delegates and alternates are to be considered separate groups for this purpose. (*Rule 6.C.1, Rule 11.A, Reg. 4.9 & Reg. 4.20*)
7. The State Democratic Chair shall certify in writing to the Secretary of the Democratic National Committee the election of the state's at-large delegates and alternates to the Democratic National Convention within 10 days after their election. (*Rule 8.C & Call IV.A*)

#### **F. Replacement of Delegates and Alternates**

1. A pledged delegate or alternate may be replaced according to the following guidelines:
  - a. Permanent Replacement of a Delegate: (*Rule 19.D.3*)
    - (1) A permanent replacement occurs when a delegate resigns or dies prior to or during the national convention and the alternate replaces the delegate for the remainder of the National Convention.
    - (2) Any alternate permanently replacing a delegate shall be of the same presidential preference (including uncommitted status) and gender of the delegate they replace, and to the extent possible shall be from the same political subdivision within the state as the delegate.
      - (a) In the case where the presidential candidate has only one (1) alternate, that alternate shall become the certified delegate.
      - (b) If a presidential candidate has only one (1) alternate, and that alternate permanently replaces a delegate of a different gender, thereby causing the delegation to no longer be equally divided, the delegation shall not be considered in violation of Rule 6.C. In such a case, notwithstanding Rule 19.D.2, the State Party Committee shall, at the time of a subsequent permanent replacement, replace a delegate with a person of a different gender, in order to return the delegation to equal division of men and women. (*Reg. 4.36*)
    - (3) If a delegate or alternate candidate who has been elected but not certified to the DNC Secretary resigns, dies, or is no longer eligible to serve, they shall be replaced, after consultation with the State Party, by the authorized representative of the presidential candidate to whom they are pledged. (*Rule 19.D.2*)

- b. Temporary Replacement of a Delegate: *(Rule 19.D.4)*
  - (1) A temporary replacement occurs when a delegate is to be absent for a limited period of time during the convention and an alternate temporarily acts in the delegate's place.
  - (2) Any alternate who temporarily replaces a delegate must be of the same presidential preference (including uncommitted status) as the delegate they replace, and to the extent possible shall be of the same gender and from the same political subdivision within the state as the delegate.
  
- c. The following system will be used to select permanent and temporary replacements of delegates: *(Rule 19.D.1)*
  - (1) In the case of a temporary replacement of a delegate, the delegate chooses the alternate.
  - (2) In the case of a permanent replacement of a delegate, the delegation chooses the alternate. The alternate (of the same presidential preference, including uncommitted status, and to the extent possible, the same gender and from the same political subdivision within the state as the delegate) receiving the highest number of votes becomes the delegate.
  
- d. Certification of Replacements
  - (1) Any alternate who permanently replaces a delegate shall be certified in writing to the Secretary of the DNC by the State Democratic Chair. *(Rule 19.D.3)*
  - (2) Permanent replacement of a delegate (as specified above) by an alternate and replacement of a vacant alternate position shall be certified in writing by the Iowa Democratic Party Chair to the Secretary of the Democratic National Committee within three (3) days after the replacement is selected. *(Call IV.D.1)*
  - (3) Certification of permanent replacements will be accepted by the Secretary up to 72 hours before the first official session of the Convention is scheduled to convene. *(Call IV.D.1 & Reg. 4.35)*
  - (4) In the case where a pledged delegate is permanently replaced after 72 hours before the time the first session is scheduled to convene or, in the case where a pledged delegate is not on the floor of the Convention Hall at the time a roll call vote is taken, an alternate may be designated (as specified above) to cast the delegate's vote. In such case, the Delegation Chair shall indicate the name of the alternate casting the respective



delegate's vote on the delegation tally sheet. (*Call IX.F.3.e, Call IX.F.3.c & Reg. 5.6*)

- e. A vacant alternate position shall be filled by the delegation. The replacement shall be of the same presidential preference (or uncommitted status), of the same gender and, to the extent possible, from the same political subdivision as the alternate being replaced. (*Rule 19.E*)
2. Automatic delegates shall not be entitled to a replacement, nor shall the state be entitled to a replacement, except under the following circumstances: (*Call IV.D.2 & Reg. 4.37*)
    - a. Members of Congress and the Democratic Governor shall not be entitled to name a replacement. In the event of changes or vacancies in the state's Congressional Delegation, following the official confirmation and prior to the commencement of the National Convention, the DNC Secretary shall recognize only such changes as have been officially recognized by the Democratic Caucus of the U.S. House of Representatives or the Democratic Conference of the U.S. Senate. In the event of a change or vacancy in the state's office of Governor, the DNC shall recognize only such changes as have been officially recognized by the Democratic Governors' Association. (*Call IV.D.2.a*)
    - b. Members of the Democratic National Committee shall not be entitled to a replacement, nor shall the state be entitled to a replacement, except in the case of death of such delegates. In the case where the state's DNC membership changes following the DNC Secretary's official confirmation, but prior to the commencement of the 2020 Democratic National Convention, acknowledgment by the Secretary of the new DNC member certification shall constitute verification of the corresponding change of Automatic delegates. (*Call, IV.D.2.b*)
    - c. Automatic distinguished Party Leader delegates allocated to the state pursuant to Rule 9.A.(5), shall not be entitled to name a replacement, nor shall the state be entitled to name a replacement. (*Call IV.D.2.c*)
    - d. In no case may an alternate cast a vote for an Automatic delegate. (*Call IX.F.3.e*)

## **Section V**

### **Selection of Convention Standing Committee Members**

#### **A. Introduction**

1. Iowa has been allocated one (1) member on each of the three (3) standing committees for the 2020 Democratic National Convention (Credentials, Platform and Rules), for a total of three (3) members. *(Call VII.A & Appendix D)*
2. Members of the Convention Standing Committees need not be delegates or alternates to the 2020 Democratic National Convention. *(Call VII.A.3)*
3. These members will be selected in accordance with the procedures indicated below. *(Rule 1.G)*

#### **B. Standing Committee Members**

1. Temporary Standing Committee Members
  - a. Temporary members for the Convention Standing Committees will be selected by the State Central Committee at a meeting on May 2, 2020. The meeting shall be open to the public and well publicized in accordance with this Plan. Members of the State Central Committee shall receive timely notice of the meeting, in accordance with State Party rules. *(Call VII.G.2)*
  - b. Any Iowa Democrat may apply for a position as a temporary member of the standing committees. Persons wishing to be considered must submit an application to the State Chair with their name, voting address, phone number, the presidential candidate the person favors, if any, an indication of their self-identified gender as male, female, or non-binary, and the committee for which they wish to be considered, no later than April 25, 2020 at 11:59pm. Applications may be submitted to the State Chair by postal mail or by hand to: Iowa Democratic Party, 5661 Fleur Dr, Des Moines IA 50321 or by sending a legible electronic scan to [chair@iowademocrats.org](mailto:chair@iowademocrats.org).
  - c. A separate election shall be conducted for membership on each of the standing committees. The male and female membership of each standing committee shall be as equally divided among men and women (determined by self-identification) as possible under the state allocation; i.e. the variance between men and women among the three committees in aggregate shall not exceed one. *(Call VII.E.2)* In the case of gender non-binary committee members, they shall not be counted as either a male or female, and the remainder of the standing committee members shall be equally divided between male gender (men) and female gender (women). *(Call VII.E.1)*

- d. Temporary members serve only in the event that the respective standing committee is called to meet prior to completion of the state's delegate selection process and subsequent selection of permanent standing committee members. No temporary member may continue to serve after the selection of the permanent standing committee members unless they are elected as a permanent member. *(Call VII.G.3)*
  - e. Temporary members selected after the first determining step has occurred in a state shall reflect the Presidential preferences so established. *(Call VII.G.3)*
  - f. The State Chair shall certify the temporary standing committee members in writing to the Secretary of the Democratic Committee within three (3) days after their selection. Substitutions in a state's list of temporary members may only be made up to ten (10) days prior to the time the standing committee meets. Substitute temporary standing committee members will be selected at a meeting of the State Central Committee in accordance with the provisions outlined above. *(Call VII.B.3 and Call VII.G.4)*
2. Selection Meeting
- a. The members of the standing committees shall be elected by a quorum of Iowa's National Convention delegates, at a meeting to be held on June 14, 2020. *(Call VII.B.1)*
  - b. All members of the delegation shall receive adequate notice of the time, date and place of the meeting to select the standing committee members. *(Call VII.B.1)*
3. Allocation of Members
- a. The members of the standing committees shall proportionately represent the presidential preference of all candidates (including uncommitted status) receiving the threshold percentage used in the state's delegation to calculate the at-large apportionment pursuant to Rule 14.E. of the Delegate Selection Rules. *(Call VII.C.1 & Reg. 5.9)*
  - b. The presidential preference of each candidate receiving the applicable percentage or more within the delegation shall be multiplied by the total number of standing committee positions allocated to Iowa. If the result of such multiplication does not equal 0.455 or above, the presidential preference in question is not entitled to representation on the standing committee. If the result of such multiplication is 0.455 but less than 1.455, the presidential preference is entitled to one (1) position. Those preferences securing more than 1.455 but less than 2.455 are entitled to two (2) positions, etc. *(Call VII.C.2)*

- c. Where the application of this formula results in the total allocation exceeding the total number of committee positions, the presidential candidate whose original figure of representation is farthest from its eventual rounded-off total shall be denied that one (1) additional position. Where the application of this formula results in the total allocation falling short of the total number of committee positions, the presidential candidate whose original figure of representation is closest to the next rounding level shall be allotted an additional committee position. *(Call VII.C.3)*
  - d. Standing committee positions allocated to a presidential candidate shall be proportionately allocated, to the extent practicable, to each of the three (3) standing committees. When such allocation results in an unequal distribution of standing committee positions by candidate preference, a drawing shall be conducted to distribute the additional positions. *(Call VII.C.4)*
4. Presidential Candidate Right of Review
- a. Each presidential candidate, or that candidate's authorized representative(s), shall be given adequate notice of the date, time and location of the meeting of the state's delegation authorized to elect standing committee members. *(Call VII.D.1)*
  - b. Each presidential candidate, or that candidate's authorized representative(s), must submit to the State Democratic Chair, by 9:00 a.m. on June 14, 2020, a minimum of (1) name for each slot awarded to that candidate for members of each committee. The delegation shall select the standing committee members from among names submitted by the presidential candidates (including uncommitted status). Presidential candidates shall not be required to submit the name of more than one (1) person for each slot awarded to such candidate for members of standing committees. *(Call VII.D.2)*
5. Selection Procedure to Achieve Equal Division
- a. Presidential candidates (including uncommitted status) shall use their best efforts to ensure that their respective delegation of standing committee members shall achieve Iowa's affirmative action, outreach and inclusion goals and that their respective male and female members are equally divided between the men and women determined by gender self-identification. *(Rule 6.1 & Reg. 4.10)*
  - b. Each position on each standing committee shall be assigned by gender. For example, the first position on the Credentials Committee of the presidential candidate with the most standing committee positions shall be designated for a self-identified male, the second position for a self-identified female, and the remaining positions shall be designated in like fashion, alternating between males and females as self-identified. Positions for presidential candidates on

each committee shall be ranked according to the total number of standing positions allocated to each such candidate. After positions on the Credentials Committee are designated by gender, the designation shall continue with the Platform Committee, then the Rules Committee.

- (1) A separate election shall be conducted for membership on each standing committee.
- (2) The male and female membership of the standing committees shall be as equally divided among the men and women as possible under the state allocation; the variance between men and women in any committee or among the three (3) committees in aggregate shall not exceed one (1). *(Call VII.E.2)*
- (3) Gender non-binary committee members shall not be counted as either a male or female, and the remainder of the delegation shall be equally divided between male gender (men) and female gender (women). *(Call VII.E.1)*
- (4) The positions allocated to each presidential candidate on each committee shall be voted on separately, and the winners shall be the highest vote-getter(s) of the appropriate gender.

## 6. Certification and Substitution

- a. The State Democratic Chair shall certify the standing committee members in writing to the Secretary of the Democratic National Committee within three (3) days after their selection. *(Call VII.B.3)*
- b. No substitutions will be permitted in the case of standing committee members, except in the case of resignation or death. Substitutions must be made in accordance with the rules and the election procedures specified in this section, and must be certified in writing to the Secretary of the Democratic National Committee within three (3) days after the substitute member is selected but not later than 48 hours before the respective standing committee meets, except in the case of death. *(Call VII.B.4)*

## Section VI

### Delegation Chair and Convention Pages

#### A. Introduction

Iowa will select one (1) person to serve as Delegation Chair and two (2) to serve as Convention Pages. *(Call IV.E, Call IV.F.1 & Appendix C)*

#### B. Delegation Chair

1. Selection Meeting
  - a. The Delegation Chair shall be selected by a quorum of the state's National Convention Delegates, at a meeting to be held on June 14, 2020. *(Call IV.E & Call VII.B.1)*
  - b. All members of the delegation shall receive timely notice of the time, date and place of the meeting to select the Delegation Chair. *(Rule 3.C)*
2. The State Democratic Chair shall certify the Delegation Chair in writing to the Secretary of the Democratic National Committee within three (3) days after their selection. *(Call IV.E)*

#### C. Convention Pages

1. 2 individuals will be selected to serve as Iowa's Convention Pages by the State Democratic Chair in consultation with the members of the Democratic National Committee from the state. This selection will take place June 13, 2020. *(Call IV.F.3, Appendix C & Reg. 5.7)*
2. The Convention Pages shall be as evenly divided between men and women (determined by self-identification) as possible under the state allocation and shall reflect as much as possible, the Affirmative Action and Outreach and Inclusion guidelines in the state plan. In the case of gender non-binary pages, they shall not be counted as either a male or female, and the remainder of the pages shall be equally divided. *(Reg. 5.7.A)*
3. The State Democratic Chair shall certify the individuals to serve as Iowa's Convention Pages in writing to the Secretary of the Democratic National Committee within three (3) days after the selection. *(Call IV.F.3 & Reg. 5.7.B)*

## **Section VII Presidential Electors**

### **A. Introduction**

Iowa will select 6 persons to serve as Presidential Electors for the 2020 Presidential election.

### **B. Selection of Presidential Electors**

1. Each district convention will elect 1 elector by a majority vote of all delegates present and voting on April 25, 2020.
2. The state convention will elect 2 electors by a majority vote of all delegates present and voting on June 13, 2020.
3. Candidates for the position of elector must file a statement of candidacy to the chair of the rules and nominations committee not later than 30 minutes after the adoption of the credentials report.
4. The list of electors will be submitted to the Iowa Secretary of State by the State Party Chair within three (3) days of their election.

### **C. Affirmation**

1. Iowa law does not require that presidential electors vote according to the state's popular vote outcome, however, each candidate for Democratic Presidential Elector shall certify in writing to the State Party Chair that they will vote for the election of the Democratic Presidential and Vice Presidential nominees. *(Call VIII)*
2. Each candidate for the position of elector must file, along with their statement of candidacy, a signed statement of support for the Democratic Party. The statement of support will include a disqualifier clause that will prevent the elector, if elected, from serving in the instance that they are no longer a registered Democrat on the first Monday after the second Wednesday in December 2020.

## Section VIII

### General Provisions and Procedural Guarantees

- A. The Iowa Democratic Party reaffirms its commitment to an open party by incorporating the “six basic elements” as listed below. As our Party strives to progress in the fight against discrimination of all kinds, these six basic elements have evolved and grown along with the constant push for more inclusion and empowerment. These provisions demonstrate the intention of the Democratic Party to ensure a full opportunity for all minority group members to participate in the delegate selection process. *(Rule 4.A, Rule 4.B & Rule 4.C)*
1. All public meetings at all levels of the Iowa Democratic Party should be open to all members of the Democratic Party regardless of race, sex, age, color, creed, national origin, religion, ethnic identity, sexual orientation, gender identity and expression, economic status or disability (hereinafter collectively referred to as “status”). *(Rule 4.B.1)*
  2. No test for membership in, nor any oaths of loyalty to, the Iowa Democratic Party should be required or used which has the effect of requiring prospective or current members of the Democratic Party to acquiesce in, condone or support discrimination based on “status.” *(Rule 4.B.2)*
  3. The time and place for all public meetings of the Iowa Democratic Party on all levels should be publicized fully and, in such manner, as to assure timely notice to all interested persons. Such meetings must be held in places accessible to all Party members and large enough to accommodate all interested persons. *(Rule 4.B.3)*
  4. The Iowa Democratic Party, on all levels, should support the broadest possible registration without discrimination based on “status.” *(Rule 4.B.4)*
  5. The Iowa Democratic Party should publicize fully and in such a manner as to assure notice to all interested parties a full description of the legal and practical procedures for selection of Democratic Party officers and representatives on all levels. Publication of these procedures should be done in such fashion that all prospective and current members of the State Democratic Party will be fully and adequately informed of the pertinent procedures in time to participate in each selection procedure at all levels of the Democratic Party organization. As part of this, the State Democratic Party should develop a strategy to provide education programs directly to voters who continue to experience confusing timelines for registration, changing party affiliation deadlines, or lack of awareness of the process for running for delegate, to ensure all Democratic voters understand the rules and timelines and their impact on voter participation. *(Rule 4.B.5)*
  6. The Iowa Democratic Party should publicize fully and in such a manner as to assure notice to all interested parties, a complete description of the legal and practical



qualifications of all positions as officers and representatives of the State Democratic Party. Such publication should be done in timely fashion so that all prospective candidates or applicants for any elected or appointed position within each State Democratic Party will have full and adequate opportunity to compete for office. *(Rule 4.B.6)*

- B. Discrimination on the basis of “status” in the conduct of Democratic Party affairs is prohibited. *(Rule 5.B)*
- C. Iowa’s delegation shall be equally divided between delegate men and delegate women, and alternate men and alternate women, i.e. the number of men and women shall not vary by more than one (1). Such goal applies to the entire delegation, which includes all pledged delegates and alternates and all automatic delegates. Delegates and alternates shall be considered separate groups for purposes of achieving equal division as determined by gender self-identification. In the case of gender non-binary delegates or alternates, they shall not be counted as either a male or female, and the remainder of the delegation shall be equally divided by gender. *(Rule 6.C)*
- D. All delegate and alternate candidates must be identified as to presidential preference or uncommitted status at all levels which determine presidential preference. *(Rule 13.A)*
- E. No delegate at any level of the delegate selection process shall be mandated by law or Party rules to vote contrary to that person’s presidential choice as expressed at the time the delegate is elected. *(Rule 13.I)*
- F. Delegates elected to the national convention pledged to a presidential candidate shall in all good conscience reflect the sentiments of those who elected them. *(Rule 13.J)*
- G. Each delegate, alternate and standing committee member must be a bona fide Democrat, including being registered as a Democrat in the state of Iowa, who is faithful to the interests, welfare and success of the Democratic Party of the United States, who subscribes to the substance, intent and principles of the Charter and Bylaws of the Democratic Party of the United States, and who will participate in the Convention in good faith. *(Rule 13.H, Call VII.A.4 & Reg. 4.26)*
- H. 40% of the members of any Party body above the first level of the delegate selection process shall constitute a quorum for any business pertaining to the selection of National Convention delegates, alternates, standing committee members, and other official Convention participants. *(Rule 16)*
- I. Proxy voting will not be allowed at any level in Iowa’s delegate selection process.
- J. The unit rule, or any rule or practice whereby all members of a Party unit or delegation may be required to cast their votes in accordance with the will of a majority of the body, shall not be used at any stage of the delegate selection process. *(Rule 18.A)*

- K. Any individual or group of Democrats may sponsor or endorse a slate of candidates for convention delegates. But no slate may, by virtue of such endorsement, receive a preferential place on a delegate selection ballot or be publicly identified on the ballot as the official Democratic Party organization slate, and all slates must meet identical qualifying requirements for appearing on a ballot at all levels of the delegate selection process. *(Rule 18.B)*
  
- L. All steps in the delegate selection process, including the filing of presidential candidates, must take place within the calendar year of the Democratic National Convention, except with respect to the implementation of the Affirmative Action Plan and Outreach and Inclusion Programs. *(Rule 1.F & Rule 12.B)*
  
- M. In electing and certifying delegates and alternates to the 2020 Democratic National Convention, the State Democratic Party hereby undertakes to assure all Democratic voters in Iowa a full, timely and equal opportunity to participate in the delegate selection process and in all Party affairs and to implement affirmative action and outreach and inclusion plans toward that end; that the delegates and alternates to the Convention shall be selected in accordance with the Delegate Selection Rules for the 2020 Democratic National Convention; and that the delegates certified will not publicly support or campaign for any candidate for President or Vice President other than the nominees of the Democratic National Convention. *(Call II.B)*

## Section IX

### Affirmative Action Plan and Outreach and Inclusion Program

#### A. Statement of Purpose and Organization

##### 1. Purpose and Objectives

- a. To make sure that the Democratic Party at all levels be an open Party which includes rather than excludes people from participation, a program of effective affirmative action is hereby adopted by the Iowa Democratic Party. *(Rule 5.A)*
- b. Discrimination on the basis of “status” in the conduct of Democratic Party affairs is prohibited. *(Rule 5.B)*
- c. All public meetings at all levels of the Iowa Democratic Party should be open to all members of the Democratic Party regardless of race, sex, age, color, creed, national origin, religion, ethnic identity, sexual orientation, gender identity and expression, economic status or disability (hereinafter collectively referred to as “status”). *(Rule 4.B.1)*
- d. Consistent with the Democratic Party’s commitment to including groups historically under-represented in the Democratic Party’s affairs, by virtue of race, sex, age, color, creed, national origin, religion, ethnic identity, sexual orientation, gender identity and expression, or disability, Iowa has established goals for these groups. *(Rule 5.C & Reg. 4.8)*
  - (1) Such programs include recruitment, education and training in order to achieve full participation by such groups in the delegate selection process and at all levels of party affairs for 2020.
  - (2) As part of these programs, outreach will be directed at all Democratic constituencies, including African American, Latinx, Asian American and Pacific Islander, Native Americans, youth, persons over 65 years of age, LGBTQ+ Iowans, workers, veterans, persons with a high school education or less, persons with disabilities, and persons of low and moderate income
- e. To encourage full participation by all Democrats in the delegate selection process and in all Party affairs, the Iowa Democratic Party has adopted and will implement programs with specific goals and timetables for African Americans, Latinos, Native Americans, Asian Americans and Pacific Islanders and women. To further encourage full participation in the process, the State Party has established goals and timetables for other underrepresented groups, including the LGBTQ+ community, people with disabilities, and youth. *(Rule 6.A & Rule 7)*

- (1) The goal of these programs shall be to encourage participation in the delegate selection process and in Party organizations at all levels by the aforementioned groups through recruitment, education and training as indicated by their presence in the Democratic electorate. (Rule 6.A.(1))
  - (2) For the delegate selection process, “Youth” is defined as any participant younger than 36 years old at the time of election. (Reg. 5.3.A)
  - (3) For the delegate selection process, individuals identifying as Native Americans should provide their tribal affiliation and indicate if they are enrolled in a tribe. (Reg. 5.3.B)
  - (4) These goals shall not be accomplished either directly or indirectly by the Party’s imposition of mandatory quotas at any level of the delegate selection process or in any other Party affairs. (Rule 6.A.2)
- f. In order to achieve full participation of groups that may be under-represented in Party affairs, including military personnel and their families, working families, Democrats abroad, people with disabilities, people with limited mobility, and people with child care obstacles, the Iowa Democratic Party will adopt and implement Inclusion Programs.

## 2. Organizational Structure

- a. An Affirmative Action Committee shall be appointed by the State Democratic Chair on February 9, 2019. (Rule 6.F)
- b. The State Democratic Chair shall certify in writing to the Rules and Bylaws Committee of the Democratic National Committee the compliance of the State’s Affirmative Action Committee with Rules 5.C, 6.A and 7, and submit the names, demographic data and contact information of the members no later than 15 days after their appointment. (Reg. 2.2.J)
- c. The Committee shall consist of members who are regionally diverse and represent the Democratic constituency groups set forth in the Introduction to the Affirmative Action Plan and Outreach and Inclusion Program.
- d. The Affirmative Action Committee shall be responsible for:
  - (1) Helping develop and design the proposed Affirmative Action Plan and Outreach and Inclusion Program and making recommendations to the State Democratic Chair. (Rule 6.F)
  - (2) Directing the implementation of all requirements of the Affirmative Action Plan and Outreach and Inclusion Program section of this Plan.

- (3) Implementing a specific outreach and financial assistance program for persons of low and moderate income to encourage their participation and representation in the national convention delegation. *(Rule 6.G)*
  - (4) Ensuring, on behalf of the State Party Committee, that district lines used in the delegate selection process are not gerrymandered to discriminate against African Americans, Hispanics, Native Americans, Asian Americans and Pacific Islanders and women. *(Rule 6.E)*
- e. Financial and staff support for the Affirmative Action Committee shall be provided by the State Party Committee to the greatest extent feasible, including, but not limited to, making available on a priority basis, the State Party staff and volunteers, and covering all reasonable costs incurred in carrying out this Plan.
3. Implementation of the Affirmative Action Plan and Outreach and Inclusion Program shall begin on June 1, 2019 with the distribution of the press kits, and will continue through the end of the delegate selection process. *(Rule 1.F)*

## B. Representation Goals

1. In cooperation with the National Committee, the State Party has determined the demographic composition of African Americans, Hispanics, Native Americans, and Asian Americans and Pacific Islanders in the state’s Democratic electorate. These constituency percentages shall be established as goals for representation in the state’s convention delegation. *(Rule 6.A)*
2. In cooperation with the National Committee, the State Party has determined the demographic composition of members of the LGBTQ+ community, people with disabilities, and youth in the state’s Democratic electorate. The State Party has chosen to establish these percentages as goals for representation in the state’s convention delegation. *(Rule 7 & Reg. 4.8.C.iii)*

	African Americans	Latinos	Native Americans	Asian Americans and Pacific Islanders	LGBTQ+ Americans	People with Disabilities	Youth
Voting eligible population	81,171*	128,165*	10,953*	53,162*	76,927**	235,669*	767,891*
Percent of electorate*	5%	4.9%	.5%*	2.5%*	5%***	14%***	32%***
Numeric Goals for Delegation	5	5	1	2	3	7	16

\*Data from the Iowa Data Center

\*\*Data from Movement Advancement Project

\*\*\* Data provided by the DNC

3. When selecting the at-large portion of the delegation, the demographic composition of the other delegates (district-level, pledged PLEO, and Automatic) shall be compared with the State Party's representation goals to achieve an at-large selection process that helps to bring about a representative balance. *(Rule 11.A)*
4. Although the selection of the at-large delegation may be used to fulfill the affirmative action goals established by this Plan, the State Party will conduct outreach and inclusion activities such as recruitment, education and training at all levels of the delegate selection process. *(Rule 6.A.3)*

**C. Efforts to Educate on the Delegate Selection Process**

1. Well-publicized educational workshops will be conducted in each of the delegate districts beginning in June, 2019. These workshops will be designed to encourage participation in the delegate selection process, including apprising potential delegate and alternate candidates of the availability of financial assistance. These workshops will be held in places that are easily accessible to persons with disabilities. The times, dates, places and rules for the conduct of all education workshops, meetings and other events involved in the delegate selection process shall be effectively publicized by the party organization and include mailings to various organizations representative of the Democratic voting electorate. *(Rule 3.A, Rule 3.C & Rule 3.D)*
2. A speakers bureau of volunteers from the State Party, including the Affirmative Action Committee, shall be comprised of individuals who are fully familiar with the process, will be organized to appear before groups, as needed, to provide information concerning the process.
3. The State Party's education efforts will include outreach to community leaders within the Democratic Party's constituencies and making sure that information about the delegate selection process is available to Democratic clubs and Party caucuses representing specific constituencies.
4. The State Party will publish and make available at no cost a clear and concise explanation of how Democratic voters can participate in the delegate selection process. As well, the State Party shall also make available copies of the State Party Rules, the Delegate Selection Plan (and its attachments), the Affirmative Action Plan and Outreach and Inclusion Program, and relevant state statutes at no cost. Copies of documents related to the state's delegate selection process will be prepared and the State Party and Affirmative Action Committee will distribute them in the various delegate districts not later than 30 days after the approval of the Iowa Delegate Selection Plan. *(Rule 1.H)*

5. Participation in the delegate selection process shall be open to all voters who wish to participate as Democrats. Democratic voters shall be those persons who publicly declare their Party preference and have that preference publicly recorded. *(Rule 2.A)*
6. The State Party shall take all feasible steps to encourage non-affiliated voters and new voters to register or enroll, to provide simple procedures through which they may do so and to eliminate excessively long waiting periods for voters who wish to register or to change their party enrollment status. *(Rule 2.C)*
7. The Affirmative Action Committee will develop a State Party strategy to be implemented beginning June 2019 that will provide education programs directly to voters who continue to experience confusing timelines for registration, changing party affiliation deadlines, or lack of awareness of the process for running for delegate, to ensure all Democratic voters understand the rules and timelines and their impact on voter participation. *(Rule 4.B.5)*

**D. Efforts to Publicize the Delegate Selection Process**

1. The State Party shall direct special attention to publicizing the delegate selection process in the state. Such publicity shall include information on eligibility to vote and how to become a candidate for delegate, the time and location of each stage of the delegate selection process, and where to get additional information. The foregoing information will also be published in the State Party communications and on the State Party's website. The Party organization, official, candidate, or member calling a meeting or scheduling an event, shall effectively publicize the role that such meeting or event plays in the selection of delegates and alternates to the Democratic National Convention. *(Rule 3.C & Rule 3.D)*
2. The State Party shall have a Delegate Selection Media Plan **(see Attachment 2.i)** for using all available and appropriate resources, such as social media, websites, newspapers, radio and television, to inform the general public how, when and where to participate in the delegate selection process. Specifically, the Delegate Selection Media Plan will provide details as to how to qualify to run as a delegate candidate. Regular updates should be posted/released throughout the state's delegate selection process to ensure broad and timely coverage and awareness about the process to all interested persons. *(Rule 4.B.3 & Rule 6.D)*
3. A priority effort, as described in the Delegate Selection Media Plan, shall be directed at publicity among the Democratic Party's constituencies.
  - a. Information about the delegate selection process will be posted on and made available to social and specialty media directed toward the Democratic constituency groups set forth in the introduction of this Affirmative Action Plan and Outreach and Inclusion Program.

- b. The State Party shall be responsible for the implementation of this publicity effort. For purposes of providing adequate notice of the delegate selection process, the times, dates, places and rules for the conduct of caucuses and conventions shall be effectively publicized, multilingually where necessary, to encourage the participation of minority groups. *(Rule 6.D)*
4. Not later than 30 days after the approval of the Delegate Selection Plan, the State Party will make information about the delegate selection process available on its website and publicize the resource through press releases and communications to Party leaders, activists and targeted constituencies. Information to be posted on the website will include:
  - a. materials designed to encourage participation and inform prospective delegate candidates;
  - b. a summary explaining the role of the 2020 Convention in nominating the Party's Presidential and Vice Presidential candidates and adopting the National Platform;
  - c. a summary of the State Party's delegate selection process including all pertinent rules, dates, and filing requirements related to the process;
  - d. a map of delegate districts and how many delegates will be elected within each district, along with filing forms or information on how to obtain the filing forms.

#### **E. Obligations of Presidential Candidates to Maximize Participation**

1. Presidential candidates shall assist the Iowa Democratic Party in meeting the demographic representation goals reflected in the Affirmative Action Plan and Outreach and Inclusion Program. *(Rule 6.H)*
2. Each presidential candidate must submit a written statement to the State Democratic Chair by November 1, 2019 which indicates the specific steps they will take to encourage full participation by their supporters in Iowa's delegate selection process, including, but not limited to, procedures by which persons may file as candidates for delegate or alternate pledged to the presidential candidate. *(Rule 6.H.1)*
3. Each presidential candidate must submit demographic information with respect to all candidates for delegate and alternate pledged to them. Such information shall be submitted in conjunction with the list of names approved for consideration as delegate and alternate candidates pledged to the presidential candidate. *(Rule 6.H.2)*



4. Presidential candidates shall use their best effort to ensure that their respective delegates, alternates and standing committee members shall achieve the affirmative action goals reflected in the Affirmative Action Plan and Outreach and Inclusion Program and that the number of men and the number of women in their respective delegations shall not differ by more than one (1) (as determined by gender self-identification). Furthermore, presidential candidates shall use their best efforts at the district level to approve delegate, alternate, and standing committee candidates who meet applicable equal division and affirmative action considerations to promote and achieve the state's affirmative action, outreach and inclusion goals and equal division for their respective delegations. (*Rule 6.C., Rule 6.I & Reg. 4.10*)

**F. Outreach and Inclusion Program**

1. The State Democratic Party is committed to help achieve full participation of those groups of Americans who have historically been explicitly denied the right to vote or who have been subjected to discriminatory and exclusionary practices that have denied them voting rights and full participation in the delegate selection process and other Party meetings, events and elections, along with other groups of Americans who are also underrepresented in Party affairs.
2. As such, the State Democratic Party has developed outreach and inclusion programs and is committed to fully implementing the programs so that all persons who wish to participate as Democrats understand they are welcome and encouraged to be a part of the delegate selection process and in the Party at the local, state and national levels.
3. The State Party will make accommodations to facilitate greater participation by people with disabilities.
  - a. The Iowa Democratic Party will implement satellite caucuses which will allow people to participate in a location that is more accessible, more familiar, or more comfortable to them. The satellite caucus also allows for greater use of interpretation services, communication access relay transmission (CART), and other accommodations.
  - b. All caucus and convention sites at all levels must be held in places accessible to all Party members and large enough to accommodate all interested persons.
  - c. Should anyone be unable to participate in the Satellite Caucus, they can petition the Iowa Democratic Party Chair no later than January 17, 2019, requesting accommodation, which will be reviewed by the Affirmative Action Committee.

## Section X Challenges

### A. Jurisdiction & Standing

1. Challenges related to the delegate selection process are governed by the *Regulations of the DNC Rules and Bylaws Committee for the 2020 Democratic National Convention (Reg. Sec. 3)*, and the “Rules of Procedure of the Credentials Committee of the 2020 Democratic National Convention.” (*Call Appendix A*)
2. Under Rule 21.B. of the *2020 Delegate Selection Rules*, the DNC Rules and Bylaws Committee has jurisdiction over challenges pertaining to the submission, non-implementation and violation of state Delegate Selection and Affirmative Action Plan and Outreach and Inclusion Program. (*Rule 21.B & Call Appendix A*)
3. The Rules and Bylaws Committee has jurisdiction to hear and decide any challenge provided it is initiated before the 56th day preceding the date of the commencement of the 2020 Democratic National Convention. (*Call Appendix A & Reg. 3.1*)
4. Challenges to the credentials of delegates and alternates to the 2020 Democratic National Convention initiated on or after the 56th day preceding the date of commencement of the Democratic National Convention shall be processed in accordance with the “Rules of Procedure of the Credentials Committee of the 2020 Democratic National Convention.” (*Call Appendix A*)
5. Any challenge to the credentials of a standing committee member shall be considered and resolved by the affected standing committee in accordance with Appendix A of the *Call for the 2020 Democratic National Convention*. The Rules and Bylaws Committee shall have jurisdiction over challenges brought before the 56th day preceding the date of the commencement of the Democratic National Convention. (*Call VII.B.5*)
6. Copies of the Regulations of the Rules and Bylaws Committee and/or the Call for the 2020 Democratic National Convention, including the Rules of Procedure of the Credentials Committee (*Appendix A*), shall be made available by the State Party upon reasonable request.
7. Any group of 15 Democrats with standing to challenge as defined in Reg. 3.2 or the Call (*Appendix A, Sec. 2.A*), may bring a challenge to this Plan or to the implementation of this Plan, including its Affirmative Action provisions.

### B. Challenges to the Status of the State Party and Challenges to the Plan

1. A challenge to the status of the State Party Committee as the body entitled to sponsor a delegation from that state shall be filed with the Rules and Bylaws

Committee not later than 30 calendar days prior to the initiation of the state's delegate selection process. (*Rule 21.A & Reg. 3.4.A*)

2. A challenge to the state's Delegate Selection Plan shall be filed with the Chair of the Iowa Democratic Party and the Co-Chairs of the Rules and Bylaws Committee within 15 calendar days after the adoption of the Plan by the State Party. (*Reg. 3.4.B*)
3. A challenge to a Plan must be brought in conformity with the Rules and the RBC Regulations, which should be consulted for a detailed explanation of challenge procedures.

### **C. Challenges to Implementation**

1. A challenge may be brought alleging that a specific requirement of an approved Plan has not been properly implemented. Jurisdiction over all challenges initiated in a timely fashion shall reside with either the Rules and Bylaws Committee or the Credentials Committee of the National Convention (See Section VII.A. above). However, the Rules and Bylaws Committee may provide advice, assistance or interpretations of the Delegate Selection Rules at any stage of the delegate selection process. (*Reg. 3.1.C*)
2. An implementation challenge brought before the Rules and Bylaws Committee is initiated by filing a written challenge with the State Party Committee and with the Rules and Bylaws Committee not later than 15 days after the alleged violation occurred. The State Party has 21 days to render a decision. Within 10 days of the decision, any party to the challenge may appeal it to the Rules and Bylaws Committee. If in fact, the State Party renders no decision, any party to the challenge may request the Rules and Bylaws Committee to process it. The request must be made within 10 days after expiration of the above 21-day period. (*Reg. 3.4.C, Reg. 3.4.E & Reg. 3.4.H*)
3. Performance under an approved Affirmative Action Plan and Outreach and Inclusion Program and composition of the convention delegation shall be considered relevant evidence in the challenge to any state delegation. If a State Party has adopted and implemented an approved affirmative action program, the State Party shall not be subject to challenge based solely on delegation composition or primary results. (Rule 6.B) The procedures are the same for challenges alleging failure to properly implement the Affirmative Action Plan and Outreach and Inclusion Programs of a Plan, except that such challenges must be filed not later than 30 days prior to the initiation of the state's delegate selection process. (*Reg. 3.4.C*)
4. Depending on the appropriate jurisdiction (see Section VIII.A. above), implementation challenges must be brought in conformity with the Regulations of the Rules and Bylaws Committee or the Rules of Procedure of the Credentials Committee, which should be consulted for a detailed explanation of challenge procedures.

## Section XI Summary of Plan

### A. Selection of Delegates and Alternates

Iowa will use a proportional representation system based on the results of the caucus apportioning its delegates to the 2020 Democratic National Convention.

The “first determining step” of Iowa’ delegate selection process will occur on February 3, 2020 with a caucus.

Delegates and alternates will be selected as summarized on the following chart:

Type	Delegates	Alternates	Date of Selection	Selecting Body
				Filing Requirements and Deadlines
District-Level Delegates District-Level Alternates	27	4	April 25, 2020	Selecting Body: <i>District Convention</i>
<i>File petition with State Chair 12 days prior to the convention (April 13) or District Rules Committee Chair on day of convention (April 25)</i>				
Automatic Party Leader and Elected Official Delegates*	8	n/a	n/a	Automatic by virtue of respective public or Party office as provided in Rule 9.A. of the 2020 Delegate Selection Rules.
Pledged Party Leaders and Elected Officials (PLEOs)	5	**	June 13, 2020	Selecting Body: <i>State Convention</i>
				<i>File petition with State Chair 12 days prior to the convention (June 1) or State Rules Committee Chair on day of convention (June 13)</i>
At-Large Delegates At-Large Alternates	9	0	June 13, 2020	Selecting Body: <i>State Convention</i>
				<i>File petition with State Chair 12 days prior to the convention (June 1) or State Rules Committee Chair on day of convention (June 13)</i>
TOTAL Delegates and Alternates	49	4		

\* Automatic Party Leader and Elected Official (PLEO) delegates includes the following categories, if applicable, who legally reside in the state: the Democratic National Committee Members, the Democratic President, the Democratic Vice President, all Democratic members of the U.S. House of Representatives and the U.S. Senate, the Democratic Governor, and any other Distinguished Party Leader as specified in Rule 9.A. of the *2020 Delegate Selection Rules*. The exact number of Automatic PLEO Delegates is subject to change due to possible deaths, resignations, elections or special elections.

**B. Selection of Standing Committee Members (For the Credentials, Platform and Rules Committees)**

Standing committee members will be selected by the state’s National Convention delegates as summarized below:

Members Per Committee	Total Members	Selection Date	Filing Requirements and Deadlines
1	3	June 14, 2020	Filing: Campaigns submit names to State Chair by 9:00am on Saturday June 14, 2020

**C. Selection of Delegation Chair and Convention Pages**

The Delegation Chair will be selected by the National Convention Delegates on June 14, 2020.

2 Convention Pages will be selected by the State Democratic Chair on June 13, 2020.

**D. Selection of Presidential Electors**

4 Presidential Electors will be selected by District Conventions on April 25, 2020.

2 Presidential Electors will be selected by the State Convention on June 13, 2020.

**E. Presidential Candidate Filing Deadline**

Presidential candidates must certify the name of their authorized representative(s) to the State Democratic Chair by January 24, 2020.

**F. Timetable**

(Reg. 2.2.B)

Date	Activity
<b>2019</b>	
February 9	Delegate Selection Affirmative Action Committee members are appointed by the State Chair.
February 9	First Draft of Delegate Selection Plan Submitted to State Central Committee for Review
February 11	Delegate Selection Plan Released for Public Comment, including press release and social media announcements
February 24	List of Affirmative Action Committee members submitted to DNC Rules and Bylaws Committee.
March 13	Period for public comment on State Plan is concluded. Responses are compiled for review by the State Party Committee.
April 16	State Party Committee reviews public comments and adopts revised Delegate Selection and Affirmative Action Plan and Outreach and Inclusion Program for submission to DNC Rules and Bylaws Committee. Press releases are mailed announcing the approval of the Plan.
April 19	Delegate Selection and Affirmative Action Plan and Outreach and Inclusion Program is forwarded to the DNC Rules and Bylaws Committee.

Date	Activity
June 1	State Party begins implementation of the Affirmative Action Plan and Outreach and Inclusion Program. Press kits, as described in the Affirmative Action Plan and Outreach and Inclusion Program, are sent to all state media.
November 1	Deadline for each announced presidential candidate to submit a statement specifying steps the candidate will take to encourage full participation in the delegate selection process. (Individuals who announce their candidacy after this date must provide this full participation statement to the State Party not later than 30 days after their announcement.)
November 5	Deadline for State Central Committee to issue the Call to Caucus & Convention
November 18	Deadline for satellite caucus applications to be submitted
December 16	Deadline for Satellite Caucus Review Committee to take action on applications
December 18	Deadline for approved satellite caucus locations to be publicly noticed
<b>2020</b>	
January 17	Deadline for request for accommodation Deadline for out-of-state satellite caucus registration
January 24	Presidential Candidates shall certify in writing to the state chair the names of their authorized representatives in the state
February 3	<b>Precinct Caucuses and Satellite Caucuses held at 7pm, reporting of presidential preference by state delegate equivalent, final expression of preference, and first expression of preference<sup>1</sup></b>
February 7	Requests for precinct-level review must be received by 12:00pm
February 7	Requests for recanvass of caucus results must be received by 12:00pm
February 29	State Central Committee will certify the caucus-level results no later than this day
March 3	Iowa Democratic Party reports outcomes and information to the Secretary of the DNC ( no later than three (3) days after the Iowa Democratic Party's certification of the results)
March 21	County Conventions held, delegates to district and state conventions elected
March 22	State Party publishes District-Level National Delegate petition paperwork on IDP website
March 31	County Chairs provide to the district credentials chair and the State Party a list of elected delegates and the preference group they are aligned to, as well as the heads of each viable preference group within their county Authorized Presidential Preference Representative submits their list of delegates apportioned to their preference group based on the results of the satellite caucuses.
April 13	Deadline for district-level National delegate and alternate candidates to file the statement of candidacy and pledge of support forms with State Party Chair (candidates may file with the Rules Chair on the day of the District Convention)
April 25	District Conventions convene, Presidential candidates provide approved list of national delegate and alternate candidates to State Party. District Convention selects district-level national delegates and alternates, and 4 Presidential electors Applications for Temporary National Convention Committee membership due to State Chair
April 26	State Party publishes PLEO & At-Large National Delegate petition paperwork on IDP website
April 28	Names of Presidential Electors submitted to the Iowa Secretary of State State Chair certifies to Co-Chairs of DNC RBC whether each presidential candidate has used their best efforts to ensure district-level delegates & alternates meet the affirmative action and outreach and inclusion considerations
May 2	State Central Committee elects temporary National convention committee members

<sup>1</sup> Caucus results will be released as soon as practically possible

Date	Activity
May 5	State Party certifies to the Secretary of the DNC the election of state’s district-level delegates and alternates to the Democratic National Convention and the temporary Standing Committee Members
June 1	Deadline for Pledged PLEO and at large delegate or alternate candidate to file the statement of candidacy and pledge of support forms with State Party Chair (candidates may file with the Rules Chair on the day of the State Convention)
June 13	State Convention convenes. Pledged PLEO delegates selected. Following selection of PLEO delegates, presidential candidates provide approved list of at-large delegate and alternate candidates to State Party. State Convention selects at-large delegates and alternates. Presidential candidates submit lists of candidates for standing committee members to State Party. State Convention selects 2 at-large Presidential electors
June 13	State Chair names Convention Pages
June 14	National convention delegation meeting. Delegates select National Convention Standing Committee members and delegation chair.
June 16	State Party certifies to the Secretary of the DNC the Convention Pages
June 17	State Party certifies to the Secretary of the DNC the Standing Committee Members and Delegation Chair State Party submits names of 2 at-large presidential electors to Iowa Secretary of State
June 23	State Party certifies to the Secretary of the DNC the election of state’s PLEO and At-Large delegates and alternates to the Democratic National Convention and the presidential preference of the State’s automatic delegates

**FIG. 4: In-Person Satellite Caucus Example** (p. 8 of DSP)

- Congressional District 4 is allocated 400 district/state delegates from the in-person caucuses
- 4 Satellite Caucus Sites have been approved in CD 4
- Total turnout for all satellite caucuses was 214 people
- Because total turnout was between 1-600, the congressional district will be given an additional 1% allocation, in this case 4 delegates. ( $.01 \times 400 = 4$ )
- The total CD 4 convention will now be 404 people

### **Satellite Caucus #1**

Satellite Caucus Site #1 is a factory, where shift workers who work the 7pm shift participate in the satellite caucus.

- 101 people participate. Therefore, this site is allocated 9 county delegate equivalents.
- Because their county delegate equivalency is more than 4, preference group viability is 15%, or 16 people. ( $.15 \times 101 = 15.15\%$ , rounded up to 16%)

After realignment, there are 5 viable preference groups. The results are:

Candidate A: 23 people  
 Candidate B: 18 people  
 Candidate C: 16 people  
 Candidate D: 24 people  
 Candidate E: 20 people

The satellite caucus now allocates its 9 county delegate equivalents using the standard formula:

$$\frac{\# \text{ of preference group members} \times \# \text{ of delegate equivalents}}{\text{total participants}}$$

The county delegate equivalents, therefore, are:

Candidate A: 2  
 Candidate B: 2  
 Candidate C: 1  
 Candidate D: 2  
 Candidate E: 2

### **Satellite Caucus #2**

This location is a community resource center that is trying to increase voter participation from its community base.

- 64 people participate. So, their allotted delegate equivalency is 7
- Viability is 15%, or 10 people

After realignment, there are 4 viable preference groups. The results are:

Candidate A: 18 people  
 Candidate D: 25 people  
 Candidate E: 11 people  
 Candidate F: 10 people



The satellite caucus now allocates its 7 county delegate equivalents using the standard formula:

$$\frac{\text{\# of preference group members} \times \text{\# of delegate equivalents}}{\text{total participants}}$$

The county delegate equivalents, therefore, are:

- Candidate A: 2
- Candidate D: 3
- Candidate E: 1
- Candidate F: 1

### **Satellite Caucus #3**

This location is a nursing home whose residents are caucusing.

- 37 people participate. So, their allotted delegate equivalency is 5
- Viability is 15%, or 6 people

After realignment, there are 2 viable preference groups. The results are:

- Candidate A: 10 people
- Candidate D: 27 people

The satellite caucus now allocates its 5 county delegate equivalents using the standard formula:

$$\frac{\text{\# of preference group members} \times \text{\# of delegate equivalents}}{\text{total participants}}$$

The county delegate equivalents, therefore, are:

- Candidate A: 1
- Candidate D: 4

### **Satellite Caucus #4**

This location is a group home whose residents are caucusing.

- 12 people participate. So, their allotted delegate equivalency is 4
- Viability is 15%, or 2 people

After realignment, there are 2 viable preference groups. The results are:

- Candidate A: 4 people
- Candidate D: 2 people
- Candidate E: 6 people

The satellite caucus now allocates its 4 county delegate equivalents using the standard formula:

$$\frac{\text{\# of preference group members} \times \text{\# of delegate equivalents}}{\text{total participants}}$$

total participants

The county delegate equivalents, therefore, are:

- Candidate A: 1
- Candidate D: 1
- Candidate E: 2

What's reported on caucus night (NOTE: 1<sup>st</sup> expression will be reported, but is not contained in this example)

	Candidate A			Candidate B			Candidate C		
	Final Exp.	County Dels	SDE	Final Exp.	County Dels	SDE	Final Exp.	County Dels	SDE
Site #1	23	2	.32	18	2	.32	16	1	.16
Site #2	18	2	.32						
Site #3	10	1	.16						
Site #4	4	1	.16						

	Candidate D			Candidate E			Candidate F		
	Final Exp.	County Dels	SDE	Final Exp.	County Dels	SDE	Final Exp.	County Dels	SDE
Site #1	24	2	.32	20	2	.32			
Site #2	25	3	.48	11	1	.16	10	1	.16
Site #3	27	4	.64						
Site #4	2	1	.16	6	2	.32			

**Allocating the additional 4 delegates to the District and State Conventions**

The results of the CD 4 Satellite Caucuses were:

	County Del Equivalents	SDE
Candidate A	6	.96
Candidate B	2	.32
Candidate C	1	.16
Candidate D	10	1.6
Candidate E	5	.80
Candidate F	1	.16

The total Delegate Equivalents = 25

Viability = 15%, or 4 (.15 x 25 = 3.75, rounds up to 4)

Therefore, Candidates B, C, and F are not viable at the district/state level from satellite caucus participation.

The 4 district/state delegates are apportioned to the remaining viable candidates using the standard formula:

$$\frac{\text{\# of preference group members} \times \text{\# of delegates (4)}}{\text{total participants (25)}}$$

**Therefore, the results of the CD 4 Satellite Caucus are:**

**Candidate A: 1 Delegate**

**Candidate D: 2 Delegates**

**Candidate E: 1 Delegate**

**FIG. 5: Out-of-State Satellite Caucus Example**

Example:

- The State Convention is set at 2100 delegates
- 5 Out-of-State Satellite Caucus Sites have been approved
- Total turnout for all satellite caucuses was 266 people
- Because total turnout was between 1-500, the state convention will be given an additional 2 delegates
- The total state convention will now be 2102 people (plus any additional delegates to come from the in-state satellite caucuses)

**Out-of-State Satellite Caucus County:**

**Satellite Caucus Math**

<p><b>OOS Satellite #1</b>            Turnout: 4            Co. Del. Equiv: 4  <u>Results after realignment</u>    <u>Co. Del. Equiv. #</u>            Candidate A: 2 people        2            Candidate B: 2 people        2</p>	<p><b>OOS Satellite #4</b>            Turnout: 21            Co. Del. Equiv: 5  <u>Results after realignment</u>    <u>Co. Del. Equiv. #</u>            Candidate A: 10 people        2            Candidate B: 11 people        3</p>
<p><b>OOS Satellite #2</b>            Turnout: 8            Co. Del. Equiv: 4  <u>Results after realignment</u>    <u>Co. Del. Equiv. #</u>            Candidate A: 2 people        1            Candidate B: 4 people        2            Candidate C: 2 people        1</p>	<p><b>OOS Satellite #5</b>            Turnout: 72            Co. Del. Equiv: 7  <u>Results after realignment</u>    <u>Co. Del. Equiv. #</u>            Candidate A: 21 people        2            Candidate B: 17 people        2            Candidate C: 34 people        3</p>
<p><b>OOS Satellite #3</b>            Turnout: 161            Co. Del. Equiv: 9  <u>Results after realignment</u>    <u>Co. Del. Equiv. #</u>            Candidate A: 26 people        1            Candidate B: 103 people       6            Candidate D: 32 people        2</p>	

Viability

.15 x # of attendees, *round up*

Allocation of County Delegate Equivalents

$$\frac{\text{\# of preference group members} \times \text{\# of delegate equivalents}}{\text{total participants}}$$

*round to the nearest whole number*

**Satellite Caucus Math from OOS Satellite #1**

- 4 people participate. Therefore, this site is allocated 4 county delegate equivalents.

- Because their county delegate equivalency is 4 or more, preference group viability is 15%, or 1 person. ( $.15 \times 4 = .6$ , rounded up to 1)

After realignment, there are 2 viable preference groups. The results are:

Candidate A: 2 people

Candidate B: 2 people

The satellite caucus now allocates its 4 county delegate equivalents using the standard formula:

$$\frac{\text{\# of preference group members} \times \text{\# of delegate equivalents}}{\text{total participants}}$$

The county delegate equivalents, therefore, are:

Candidate A: 2

Candidate B: 2

### **Allocating the additional 2 delegates**

The results of the OOS Satellite Caucuses were:

- Candidate A Delegate Equivalents: 8
- Candidate B Delegate Equivalents: 15
- Candidate C Delegate Equivalents: 4
- Candidate D Delegate Equivalents: 2

The total Delegate Equivalents = 29

Viability = 15%, or 5 ( $.15 \times 25 = 4.35$ , rounds up to 5)

Therefore, Candidates C and D are not viable at the state level from satellite caucus participation.

The 2 additional state delegates are apportioned to the remaining viable candidates using the standard formula:

$$\frac{\text{\# of preference group members} \times \text{\# of delegates (2)}}{\text{total participants (29)}}$$

Therefore, the results of the OOS Satellite Caucus are:

Candidate A: 1 Delegate

Candidate B: 1 Delegate